

I. SCHOOL INFORMATION AND COVER PAGE

Created Wednesday, July 17, 2013

Updated Tuesday, July 30, 2013

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1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

310600861013 KIPP NYC WASHINGTON HEIGHTS CS

2. CHARTER AUTHORIZER

Regents-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

NYC CSD 6

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
21 Jumel Place New York, NY 10032	212-991-2620	212-342-2521	cilee@kippnyc.org

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Contact Name	Danny Swersky
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Title	KIPP Washington Heights Middle School Principal
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Emergency Phone Number (###-###-####)	212-991-2620

5. SCHOOL WEB ADDRESS (URL)

<http://www.kippnyc.org/schools/middle-schools/kipp-washington-heights-middle-school>

6. DATE OF INITIAL CHARTER

2011-09-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2012-08-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2012-13 (as reported on BEDS Day)

305

9. GRADES SERVED IN SCHOOL YEAR 2012-13

Check all that apply

• K

• 1

• 5

10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes/No	Name of CMO/EMO
Yes	KIPP NYC, LLC

10a. Please provide the name and contact information for each of the following individuals who are management level personnel associated with the CMO.

	Name	Work Phone	Alternate Phone	Email Address	Contact this individual also in emergencies
CEO (e.g., network superintendent)	Josh Zoia	212-991-2610		jzoia@kippnyc.org	
CFO (e.g., network CFO)	Charizma Williams	212-991-2610		cwilliams@kippnyc.org	
Compliance Contact	Alicia Johnson	212-991-2610		aljohnson@kippnyc.org	
Complaint Contact	Orpheus Williams	212-991-2650		owilliams@kippar.org	

11. FACILITIES

Will the School maintain or operate multiple sites?

Yes, 2 sites

12. SCHOOL SITES

Please list the sites where the school will operate in 2013-14.

	Physical Address	Phone Number	District/C SD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	21 Jumel Place New York, NY 10032	212-991-2620	CSD 6	5	Yes	DOE space
Site 2	586 W 177th St 4th Floor New York, NY 10033	212-991-2630	CSD 6	K-2	Yes	DOE space
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Danny Swersky	212-991-2620		dswersky@kipponyc.org
Operational Leader	Cindy Lee	212-991-2620		cilee@kipponyc.org
Compliance Contact	Alicia Johnson	212-991-2610		aljohnson@kipponyc.org
Complaint Contact	Orpheus Williams	212-991-2650		owilliams@kipstar.org

12b. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Anokhi Saraiya	212-991-2630		asaraiya@kipponyc.org
Operational Leader	Leslie Billie	212-991-2630		lbillie@kipponyc.org
Compliance Contact	Alicia Johnson	212-991-2610		aljohnson@kipponyc.org
Complaint Contact	Orpheus Williams	212-991-2650		owilliams@kipstar.org

13. Are the School sites co-located?

Yes

13a. Please list the terms of your current co-location.

	Date School will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	No Plan to Leave	No		No		Yes

Site 2	No Plan to Leave	No	No	Yes
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Site 3

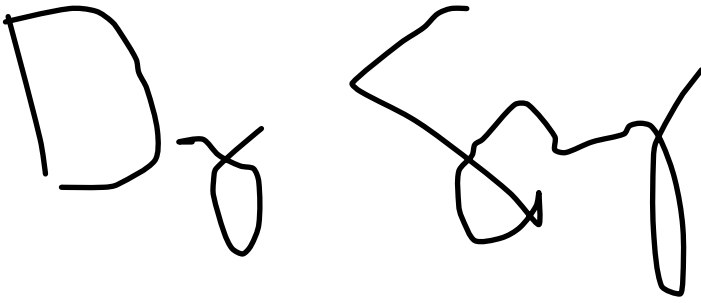
14. Were there any revisions to the school's charter during the 2012-2013 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School

Two handwritten signatures in black ink. The first signature on the left is a stylized, blocky 'D' followed by a small loop. The second signature on the right is more complex, starting with a long horizontal stroke, followed by several loops and a final vertical stroke.

Signature, President of the Board of Trustees

Thank you.

Signature Page for President of Board of Trustees

Created Thursday, August 01, 2013


Page 1

310600861013 KIPP NYC WASHINGTON HEIGHTS CS

16. My signature below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).

- Yes
-

Signature, Board President

A handwritten signature in black ink, appearing to read 'D B M' followed by a long horizontal flourish.

Thank you.

Appendix A: Progress Toward Goals

Created Wednesday, July 17, 2013

Updated Friday, November 01, 2013

Page 1

Charter School Name: 310600861013 KIPP NYC WASHINGTON HEIGHTS CS

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

URL is not available

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the Progress Toward Charter Goals are based on student performance data that the school will not have access to by August 1, 2013 (e.g., the NYS Assessment results), please list goals and explain this in the "Progress Towards Attainment" column. This information can be updated for Appendix A when available but no later than November 1, 2013. Board of Regents-authorized charter schools that opened for instruction in the fall of 2012 or that were renewed in 2012-13 will be held to the same charter-specific academic goals. Board of Regents-authorized charter schools will also be held accountable to Student Performance Benchmark 1 of the Performance Framework.

2012-13 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	Goal 1: Students will be proficient readers, writers, listeners and speakers of the English language. Absolute Measures (1) K-2nd: Each year, 75 percent of K-2 students who have been enrolled at the school for at least two consecutive BEDS Days will perform at or above grade level in reading, as measured by the Fountas and Pinnell Assessment.	Fountas and Pinnell Assessment Results	93% of K-1 students who were enrolled for at least 2 BEDS days were reading at or above grade level by the end of the year (The school did not enroll 2nd grade students in 2012-13).	Achieved

Academic Goal 2	<p>Goal 1: Students will be proficient readers, writers, listeners and speakers of the English language.</p> <p>Absolute Measures (2)</p> <p>K-2nd: Each year, 75 percent of K-2 students will meet their expected annual growth goal on the MAP Reading assessment.</p>	MAP Reading Assessment results	72% of K-1 students met their expected annual growth goal on the MAP Reading assessment. The school did not enroll 2nd grade students in 2012-13.	<p>Did Not Achieve</p> <p>We are committed to increasing the ELA proficiency of all KIPP STAR Washington Heights students. To do so we have implemented the following changes at our Elementary School for the 2013-14 school year:</p> <ul style="list-style-type: none"> - Scholastic IREAD reading programs - Focus on vocabulary instruction in Grade 2 - Increase in read alouds and close reading instruction across all grades - More time in 1st and 2nd grade for independent reading - Use of MAP test to measure interim progress towards goals - Additional professional development for staff and teachers - Continued implementation of the KIPP Framework for Excellent Teaching as a coaching and development tool - Continued implementation of shared data protocol to ensure that we use data more strategically and effectively
Academic Goal 3	<p>Goal 1: Students will be proficient readers, writers, listeners and speakers of the English language.</p> <p>Absolute Measures (3)</p> <p>3rd-8th: Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested school will meet our annual interim goals. For 2012-2013, this goal is 55%.</p>	NYS ELA Exam	In 2012-2013 27% of students in 5th grade (the only tested grade) scored at or above proficiency on the ELA exam, thus the target was not achieved.	<p>Did Not Achieve</p> <p>Similar to many schools across New York State, KIPP Washington Heights saw substantial decreases in the percentage of students scoring at or above proficiency on the ELA exams in 2012-13 compared to 2011-12. We are committed to ensuring that students leave our schools equipped to succeed in college.</p> <p>We plan to continue our transition to a curriculum platform based on common core standards, coupled with regular interim assessments and data analysis. We have set ambitious goals to improve the proficiency of our students in ELA, and have implemented the following changes to our Middle School program for this year:</p> <ul style="list-style-type: none"> - Scholastic READ 180 reading

				<p>intervention</p> <ul style="list-style-type: none"> - Scholastic System 44 phonics intervention - Achieve3000 (differentiated nonfiction program) - Vocabulary Class - Use of MAP test to measure interim progress towards goals - Additional professional development for staff and teachers - Continued implementation of the KIPP Framework for Excellent Teaching as a coaching and development tool - Continued implementation of shared data protocol to ensure that we use data more strategically and effectively
Academic Goal 4	<p>Goal 1: Students will be proficient readers, writers, listeners and speakers of the English language.</p> <p>Absolute Measures (4)</p> <p>9th-12th: Each year, 80 percent of the graduating cohort will have scored at least 75 on the New York State Regents examinations in ELA.</p>	NYS Regents ELA Examinations	NA: The Washington Heights Charter does not currently enroll students in grades 9-12	NA
Academic Goal 5	<p>Goal 1: Students will be proficient readers, writers, listeners and speakers of the English language.</p> <p>Value Added Measures</p> <p>K-12th: Each year, each constituent school will make Adequate Yearly Progress in ELA as measured by NCLB</p>	NCLB status	Not Available at time of reporting	Not Available at time of reporting
Academic Goal 6	<p>Goal 1: Students will be proficient readers, writers, listeners and speakers of the English language.</p> <p>Comparative Measures (1)</p> <p>K-2nd: Each year, at least 50% of students will perform at or above the national norm in MAP Reading.</p>	MAP Reading Assessment Results	71% of students in K-1 scored above the national norm in MAP reading on the Spring 2013 administration. (The school did not enroll 2nd grade students in 2012-13)	Achieved
Academic Goal 7	<p>Goal 1: Students will be proficient readers, writers, listeners and speakers of the</p>	NYS ELA Exam	In 2012-2013 the percentage of students scoring at or above proficiency on the ELA exam	Did Not Achieve. See above Middle School ELA action plan.

	English language. Comparative Measures (2) 3rd-8th: Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of the Community School District in which the school is located and the statewide proficiency average		exceeded that of the local CSD but did not exceed the statewide average. The target was only partially achieved.	
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Academic Goal 8	Goal 1: Students will be proficient readers, writers, listeners and speakers of the English language. Comparative Measures (3) 9th-12th: Each year, the percent of students in the high school accountability cohort passing an ELA Regents exam with a score of 75 or above by the end of their fourth year will exceed that of students across New York State.	NYS Regents ELA Examinations	NA: The Washington Heights Charter does not currently enroll students in grades 9-12	NA
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2a1. Do have more academic goals to add?

Yes

2012-13 Progress Toward Attainment of Academic Goals

Academic Student Performance Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 9 Goal 2: Students will demonstrate knowledge and understanding of mathematics including application, practical and conceptual understanding and problem solving. Absolute Measures (1) K-2nd: Each year, 75 percent of K-2 students who have been enrolled at the school for at least 2 consecutive years will perform at or above grade level in Mathematics, as measured by	MAP Math Assessment Results	74% of students K-1 who have been enrolled for at least 2 consecutive years performed at or above grade level in Mathematics (grade level is defined by the MAP 50th percentile)	Did Not Achieve We are committed to increasing the Math proficiency of all KIPP STAR Washington Heights students. To do so we have implemented the following changes at our Elementary School for the 2013-14 school year: - Engage NY math curriculum - ST Math - Increase math professional development through CGI

	the MAP (Measure of Academic Progress) Exam.			(Cognitively Guided Instruction) Professional Development - Use of MAP test to measure interim progress towards goals - Additional professional development for staff and teachers - Continued implementation of the KIPP Framework for Excellent Teaching as a coaching and development tool
Academic Goal 10	<p>Goal 2: Students will demonstrate knowledge and understanding of mathematics including application, practical and conceptual understanding and problem solving.</p> <p>Absolute Measures (2)</p> <p>3rd-8th: Each year, the percent of students performing at or above Level 3 on the State Math exam in each tested school will meet our annual interim goals. For 2012-2013, this goal is 80%</p>	NYS Math Exam	In 2012-2013 31.0% of students in 5th grade (the only tested grade) scored at or above proficiency on the Math exam, thus the target was not achieved.	<p>Did Not Achieve</p> <p>Similar to many schools across New York State, KIPP Washington Heights saw substantial decreases in the percentage of students scoring at or above proficiency on the Math exams in 2012-13 compared to 2011-12. We are committed to ensuring that students leave our schools equipped to succeed in college.</p> <p>We plan to continue our transition to a curriculum platform based on common core standards, coupled with regular interim assessments and data analysis. We have set ambitious goals to improve the proficiency of our students in Math, and have implemented the following changes to our Middle School program for this year:</p> <ul style="list-style-type: none"> - Continued roll-out of ST Math and Khan Academy programs - Use of MAP test to measure interim progress towards goals - Additional professional development for staff and teachers - Continued implementation of the KIPP Framework for Excellent Teaching as a coaching and development tool - Continued implementation of shared data protocol to ensure that we use data more strategically and effectively
Academic Goal 11	Goal 2: Students will demonstrate knowledge and understanding of mathematics including application, practical and conceptual understanding and problem solving.	NYS Regents Math Exams	NA: The Washington Heights Charter does not currently enroll students in grades 9-12	NA

Absolute Measures (3)				
9th-12th: Each year, 80% of the graduating cohort will have scored at least 75 on a New York State Regents examination in Math.				
Academic Goal 12	Goal 2: Students will demonstrate knowledge and understanding of mathematics including application, practical and conceptual understanding and problem solving.	NCLB Status	Not available at time of reporting	Not available at time of reporting
Value Added Measure				
K-12th: Each year, each constituent school will make Adequate Yearly Progress in Math as measured by NCLB.				
Academic Goal 13	Goal 2: Students will demonstrate knowledge and understanding of mathematics including application, practical and conceptual understanding and problem solving.	MAP Math Assessment Results	69% of students in K-1 scored at or above the national norm in MAP Math on the Spring 2013 administration.	Achieved
Comparative Measure (1)				
K-2nd: Each year, at least 50% of students will perform at or above the national norm in MAP Math.				
Academic Goal 14	Goal 2: Students will demonstrate knowledge and understanding of mathematics including application, practical and conceptual understanding and problem solving.	NYS Math Exam	In 2012-2013 the percentage of students scoring at or above proficiency on the Mathematics exam exceeded that of the local CSD and the statewide average. The goal was achieved.	Achieved
Comparative Measure (2)				
3rd-8th: Each year, the percent of students performing at or above Level 3 on the State Math exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of the Community School District in which the school is located and the statewide proficiency average				
Academic Goal 15	Goal 2: Students will demonstrate knowledge and understanding of mathematics	NYS Regents Math	NA: The Washington Heights Charter does not currently enroll students in grades 9-12	NA

including application, practical and conceptual understanding and problem solving.

Exams

Comparative Measure (3)

9th-12th: Each year, the percent of students in the high school accountability cohort passing a Math Regents exam with a score of 80 or above by the end of their fourth year will exceed that of the students across New York State.

Academic Goal 16

Goal 3: Students will demonstrate proficiency in the understanding and application of scientific reasoning.

NYS Regents Science Exam

NA: The Washington Heights Charter does not currently enroll students in grades 9-12

NA

Absolute Measure

9th-12th: Each year, 80% of the graduating cohort will have scored at least 75 on a New York State Regents examination in Science (Living Environment, Chemistry, or other).

2a2. Do have more academic goals to add?

Yes

2012-13 Progress Toward Attainment of Academic Goals

Academic Student Performance Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 17 Goal 3: Students will demonstrate proficiency in the understanding and application of scientific reasoning. Comparative Measure 4th and 8th: Each year, the percent of students performing at or above Level 3 on the State Science exam in 4th and 8th grade will exceed the average performance of students tested in the same grades of the Community School District in which the school is located and the statewide proficiency average.	NYS Science Exam	NA: The Washington Heights Charter does not currently enroll students in grades 4 or 8	NA
Academic Goal 18 Goal 4: Students will understand and be able to critically analyze World and United States history and geography.	NYS Global Studies and US History Regents Exam	NA: The Washington Heights Charter does not currently enroll students in grades 9-12	NA

	Absolute Measure			
	9th-12th: Each year, 80% of the graduating cohort will have scored at least 75 on the New York State Regents examinations in History (Global Studies and U.S. History)			
Academic Goal 19	Goal 5: Each constituent school will make Adequate Yearly Progress as mandated by the No Child Left Behind Act.	NYS Report Card.	Data not available at time of reporting	Data not available at time of reporting
	Absolute Measure			
	K-12th: Each year, the school will be deemed "In Good Standing" on the NYS Report Card.			
Academic Goal 20	Goal 6: Students will demonstrate academic preparedness for college and careers.	HS Graduation Rate	NA: The Washington Heights Charter does not currently enroll students in grades 9-12	NA
	Absolute Measure (1)			
	9th-12th: Each year, 85 percent of students in the high school Graduation Cohort will graduate after completion of their fourth year in the cohort.			
Academic Goal 21	Goal 6: Students will demonstrate academic preparedness for college and careers.	College Placement Program Completion	NA; The Washington Heights Charter does not currently enroll students in grades 9-12	NA
	Absolute Measure (2)			
	9th-12th: Each year, 90 percent of students in the Graduation Cohort will complete the school's college placement program consisting of passing 3 of the following courses: Speech and Composition; Math and Verbal Reasoning; College Readiness; and Senior Research Institute College Counseling. (The program changed from 4 to 3 courses)			
Academic Goal 22	Goal 6: Students will demonstrate academic preparedness for college and careers.	AP Exam Results	NA: The Washington Heights charter does not currently enroll students in grades 9-12.	NA
	Absolute Measure (3)			
	9th-12th: Each year, 50 percent of students in the Graduation Cohort will successfully pass a high school AP exam.			
Academic Goal 23	Goal 6: Students will demonstrate academic preparedness for college and careers.	SAT Results	NA: The Washington Heights charter does not currently enroll students in grades 9-12.	NA
	Comparative Measure			

	11th-12th: Each year, the average performance of students will exceed the citywide average on the SAT tests in Critical Reading and Mathematics. It is expected that the participation rate for this test will be 75% or greater.			
Academic Goal 24	Goal 6: Students will demonstrate academic preparedness for college and careers. High School Graduation Rates 95% of alumni will earn a high school diploma within 5 years of finishing 8th grade.	High School Graduation.	NA: The Washington Heights charter does not have any alumni.	NA
Academic Goal 25	Goal 6: Students will demonstrate academic preparedness for college and careers. College Graduation Rates (1) 50% of alumni will earn a bachelor's degree within 6 years of matriculation	College Graduation	NA: The Washington Heights charter does have any alumni.	NA
Academic Goal 26	Goal 6: Students will demonstrate academic preparedness for college and careers. College Graduation Rates (2) 100% of alumni who graduate from middle and high school will earn a bachelor's degree, an associate's degree, or complete a program that prepares them for careers through which they can achieve self-sufficiency.	Post-High School Program Completion	NA: The Washington Heights charter does not have any alumni.	NA
Academic Goal 27	Goal 6: Students will demonstrate academic preparedness for college and careers. College Participation and Attendance (1) Each year, 85 percent of students in the Graduation Cohort will gain admission into a two and/or four year college.	College Admission	NA: The Washington Heights charter does not currently enroll students in grades 9-12.	NA
Academic Goal 28	Goal 6: Students will demonstrate academic preparedness for college and careers. College Participation and Attendance (2) Each year, 70 percent of students in the Graduation Cohort will enroll in a two and/or four year college.	College Enrollment	NA: The Washington Heights charter does not currently enroll students in grades 9-12.	NA
Academic Goal 29	Goal 6: Students will demonstrate academic preparedness for college and careers.	Daily Attendance	In 2012-13 the average daily attendance rate was 96.0%.	Achieved

Student Engagement (1)

Each year, the school will have an average daily student attendance rate of at least 95 percent.

Academic
Goal 30

Goal 6: Students will demonstrate academic preparedness for college and careers.

Re-Enrollment

99% of students enrolled on the last day of school returned in September 2013

Achieved

Student Engagement (2)

Each year, 95 percent of all students enrolled on the last day of the school year will return the following September.

2b. ORGANIZATIONAL GOALS

2012-13 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	Adherence to contract terms (1) Each year, the school will comply with all applicable laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.	Compliance	The school complied with all relevant rules, regulations and contract terms.	Achieved
Org Goal 2	Adherence to Contract Terms (2) Each year, leadership will engage in strategic goal setting aligned to the organization’s mission, beliefs, and long-term priorities. The school will accomplish 100% of its annual strategic goals.	Strategic Goal Setting	Each of the schools engaged in academic goal setting this year.	Achieved
Org Goal 3	Enrollment Stability Each year, student enrollment will be within 15% of full enrollment as defined in the school’s contract. This will be measured each year by an analysis of student enrollment figures in ATS.	Enrollment	With 305 students enrolled in 2012-13, adequate enrollment was maintained.	Achieved
Org Goal 4	Each of the constituent schools will target underserved populations in their communities of residence. 1. At least 80% of students will qualify for Free or Reduced Price Lunch 2. The percent of students in the incoming class classified as English Language Learners will exceed that of the local CSD	Enrollment	1. 89% of students qualified for Free or Reduced Price Lunch in 2012-2013. 2. 29% of students classified as ELL in 2012-13 as compared to 35% of the local CSD 3. 11% of students had an IEP in 2012-13 as compared to 14% of the local CSD	1. Achieved 2. KIPP NYC is committed to enrolling and retaining students classified as English Language Learners. Please see Appendix H for details about our activities to enroll and retain this population of students. 3. KIPP NYC is committed to enrolling and retaining students who receive special education services. Please see Appendix H

	3. The percent of students in the incoming class who will receive Special Education Services will exceed that of the local CSD			for details about our activities to enroll and retain this population of students.
Org Goal 5	Each of the constituent schools will provide a safe learning environment where all stakeholders function as a team and a family. 1. % above 4.1 on annual Staff Healthy Schools Surveys will be 100% 2. % above 4.1 on annual Parent Healthy Schools Surveys will be 100% 3. % above 4.1 on annual Student Healthy Schools Surveys will be 100% 4. 90% of parents will agree or strongly agree with the statement: "I would recommend KIPP to other families" 5. 90% of staff will agree or strongly agree with the statement "I would recommend KIPP to a friend as a place of employment" 6. 90% of students will agree or strongly agree with the statement "I would recommend KIPP to my family/friends"	Healthy Schools and Regions Survey	1. On average, 81% of Staff/Teachers agreed or strongly agreed with statements on the 2012-13 Healthy Schools Surveys 2. On average, 89% of Parents agreed or strongly agreed with statements on the 2012-13 Healthy Schools Surveys 3. On average, 88% of Students* agreed or strongly agreed with statements on the 2012-13 Healthy Schools Surveys. *Only students in grades 5-8 were surveyed 4. 98% of parents agreed or strongly agreed with the statement " I would recommend KIPP to other families" 5. 50% of staff/teachers agreed or strongly agreed with the statement "I would recommend KIPP to a friend as a place of employment." 6. 95% of students* agreed or strongly agreed with the statement "I would recommend KIPP to my family/friends." *only students in grades 5-8 were surveyed	4 & 6. Achieved 1-3, 5. KIPP NYC schools are committed to providing a safe learning environment where all stakeholders function as a team and a family, and are consistently working towards increasing scores on the annual Healthy Schools and Regions Surveys across all stakeholders.

2b.1 Do you have more organizational goals to add?

(No response)

2012-13 Progress Toward Attainment of Organizational Goals

Organizational Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
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2c. FINANCIAL GOALS

2012-13 Progress Toward Attainment of Financial Goals

Financial Goals	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
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Financial Goal 1	Financial Compliance Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	Financial Audit	The annual audit resulted in an unqualified opinion and with no major findings	Achieved
Financial Goal 2	Financial Viability Each year, the school will operate on a balanced budget and maintain a stable cash flow.	Budget	The school has maintained a balanced budget	Achieved

KIPP NYC WASH. HEIGHTS ACADEMY CHARTER SCHOOL

Consolidated

Fiscal Year 2012 - 2013

Unaudited Actuals

	<u>Elementary</u>	<u>Middle</u>	<u>High</u>	<u>TOTAL</u>
Total Enrollment	0	100	0	100
Total Expenditures	-	1,618,789	-	1,618,789
Average Expenditures Per Pupil	N/A	16,216	N/A	16,216
Total Administrative Expenditures	-	341,529	-	341,529
General Administration Salaries	-	177,283	-	177,283
General Administration Expenditures ²	-	164,245	-	164,245
Average Administrative Expenditures Per Pupil	N/A	3,421	N/A	3,421

¹ General Administration Expenditures represents the Shared Services Team administration fee.

² General Administration Expenditures represents CMO fees.

³ For FY2013 KIPP Wash. Heights was composed of Wash. Heights MS only.



Financial Audit Supplemental Data Request Form

for Regents-Authorized Charter Schools

School Name: [KIPP NYC WASHINGTON HEIGHTS ACADEMY CHARTER SCHOOL](#)

Date: 8/1/2013

School Fiscal Contact Name: Charizma Williams
School Fiscal Contact Email: cwilliams@kippnyc.org
School Fiscal Contact Phone: 212-991-2610 x6025
District of Location: CSD 6
Authorizer: NY SED
Years of Operation: Summer 2012 - present
Facility: Public
Grades Currently Served: 5 for the 2012-2013 school year
Planned Grades at Full Capacity: K-12
Enrollment: 100 for the 2012-2013 school year
Max Enrollment: 1000
Year of Most Recent Data: 2013
School Fiscal Contact Phone: 212-991-2610 x6025

School Audit Firm Name: CliftonLarsonAllen LLP
School Audit Contact Name: David Sekerak
School Audit Contact Email: David.sekerak@cliftonlarsonallen.com
School Audit Contact Phone: (267) 419-1635

Latest Audit Period (through June 30): 2012

Do Not Use this Box KIPP NYC WASHINGTON HEIGHTS ACADEMY CHARTER SCHOOL2012

Note:

For FY2013 KIPP Wash. Heights was composed of Wash. Heights MS only.

FILL IN GRAY CELLS

KIPP NYC WASHINGTON HEIGHTS ACADEMY CHARTER SCHOOL

STATEMENTS OF FINANCIAL POSITION

FOR THE YEARS ENDED JUNE 30,

	<u>2013</u>	<u>2012</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 306,619	\$ 250,000
Grants and contracts receivable	93,000	-
Accounts receivables	153,971	-
Inventory	-	-
Prepaid Expenses	(36,732)	-
Contributions and other receivables	-	-
Other	-	-
TOTAL CURRENT ASSETS	\$ 516,858	\$ 250,000
OTHER ASSETS		
Investments	\$ -	\$ -
Property, Plant and Equipment, Net	203,205	-
Restricted Cash	-	-
OTHER ASSETS	\$ 203,205	\$ -
TOTAL ASSETS	\$ 720,064	\$ 250,000
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$ 1,637	\$ -
Accrued payroll and benefits	-	-
Refundable Advances	-	-
Dreferred Revenue	-	-
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	-	-
TOTAL CURRENT LIABILITIES	\$ 1,637	\$ -
LONG-TERM DEBT, net current maturities	\$ 250,000	\$ 250,000
TOTAL LIABILITIES	\$ 251,637	\$ 250,000
NET ASSETS		
Unrestricted	\$ 375,427	\$ -
Temporarily restricted	93,000	-
TOTAL NET ASSETS	\$ 468,427	\$ -
TOTAL LIABILITIES AND NET ASSETS	\$ 720,064	\$ 250,000
<i>Check</i>	-	-

Note:

For FY2013 KIPP Wash. Heights was composed of Wash. Heights MS only.

FILL IN GRAY CELLS

KIPP NYC WASHINGTON HEIGHTS ACADEMY CHARTER SCHOOL

STATEMENTS OF ACTIVITIES

FOR THE YEARS ENDED JUNE 30,

	2013			2012
	Unrestricted	Temporarily Restricted	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
State & Local Operating Revenue	\$ 1,575,890	\$ -	\$ 1,575,890	\$ -
Federal - Title and IDEA	48,085	-	48,085	-
Federal - Other	10,437	-	10,437	-
State and City Grants	-	-	-	-
Contributions and private grants	-	-	-	-
After school revenue	-	-	-	-
Other	-	-	-	-
Food Service/Child Nutrition Program	-	-	-	-
TOTAL REVENUE, GAINS AND OTHER SUPPORT	\$ 1,634,412	\$ -	\$ 1,634,412	\$ -
EXPENSES				
Program Services				
Regular Education	\$ 1,338,523	\$ -	\$ 1,338,523	\$ -
Special Education	116,021	-	116,021	-
Other Programs	-	-	-	-
Total Program Services	\$ 1,454,544	\$ -	\$ 1,454,544	\$ -
Supporting Services				
Management and general	\$ 164,245	\$ -	\$ 164,245	\$ -
Fundraising	-	-	-	-
TOTAL OPERATING EXPENSES	\$ 1,618,789	\$ -	\$ 1,618,789	\$ -
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	\$ 15,622	\$ -	\$ 15,622	\$ -
Contributions				
Foundations	\$ 345,611	\$ 93,000	\$ 438,611	\$ -
Individuals	7,098	-	7,098	-
Corporations	774	-	774	-
Fundraising	-	-	-	-
Interest income	40	-	40	-
Miscellaneous income	6,282	-	6,282	-
Net assets released from restriction	154,000	(154,000)	-	-
TOTAL SUPPORT AND OTHER REVENUE	\$ 513,805	\$ (61,000)	\$ 452,805	\$ -
CHANGE IN NET ASSETS	\$ 529,427	\$ (61,000)	\$ 468,427	\$ -
NET ASSETS BEGINNING OF YEAR	\$ (154,000)	\$ 154,000	\$ -	\$ -
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS - END OF YEAR	\$ 375,427	\$ 93,000	\$ 468,427	\$ -

Note:

For FY2013 KIPP Wash. Heights was composed of Wash. Heights MS only.

Audited Financial Statement Checklist

Created Friday, November 01, 2013

Page 1

Charter School Name:

1. Please check each item that is included in the 2012-13 Audited Financial Statement submitted for your charter school.

	Yes	No	NA
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	True	False	False
Single Audit (if applicable)	False	False	True
CSP Agreed Upon Procedures (if applicable)	False	False	True
Management Letter	True	False	False
Report on Extracurricular Student Activity Accounts (if applicable)	False	False	True
Corrective Action Plans for any Findings	False	False	True

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2012-13 Audited Financial Statement.

	Yes	No
Report on Compliance	False	True
Report on Internal Control over Financial Reporting	False	True
Single Audit	False	True
CSP Agreed Upon Procedures Report	False	True
Management Letter	False	True

Thank you Carlo .

KIPP WASHINGTON HEIGHTS CHARTER SCHOOL

FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2013

KIPP WASHINGTON HEIGHTS CHARTER SCHOOL
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YEAR ENDED JUNE 30, 2013

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INDEPENDENT AUDITORS' REPORT

Board of Trustees
KIPP Washington Heights Charter School
New York, New York

Report on the Financial Statements

We have audited the accompanying financial statements of KIPP Washington Heights Charter School (a nonprofit organization), which comprise the statement of financial position as of June 30, 2013, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



AN INDEPENDENT MEMBER OF NEXIA GROUP

Board of Directors
KIPP Washington Heights Charter School

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of KIPP Washington Heights Charter School as of June 30, 2013, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2013, on our consideration of KIPP Washington Heights Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the result of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering KIPP Washington Heights Charter School's internal control over financial reporting and compliance.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

Plymouth Meeting, Pennsylvania
October 28, 2013

KIPP WASHINGTON HEIGHTS CHARTER SCHOOL
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2013

ASSETS

Cash and Cash Equivalents	\$ 258,958
Grants and Contracts Receivable	162,124
Due from Related Parties	112,137
Prepaid Expenses and Other Assets	51,561
Property and Equipment	<u>200,936</u>
Total Assets	<u>\$ 785,716</u>

LIABILITIES AND NET ASSETS

LIABILITIES

Accounts Payable and Accrued Expenses	\$ 27,231
Due to Related Party	250,000
Refundable Advances	<u>4,329</u>
Total Liabilities	281,560

NET ASSETS

Unrestricted	<u>504,156</u>
Total Net Assets	<u>504,156</u>
Total Liabilities and Net Assets	<u>\$ 785,716</u>

**KIPP WASHINGTON HEIGHTS CHARTER SCHOOL
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2013**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Totals</u>
OPERATING REVENUE			
State and Local Per Pupil Operating Revenue	\$ 1,590,039	\$ -	\$ 1,590,039
Government Grants and Contracts	159,192	-	159,192
Total Operating Revenue	<u>1,749,231</u>	<u>-</u>	<u>1,749,231</u>
OPERATING EXPENSES			
Program Services	1,532,208	-	1,532,208
Supporting Services	165,941	-	165,941
Total Operating Expenses	<u>1,698,149</u>	<u>-</u>	<u>1,698,149</u>
School Operating Surplus	51,082	-	51,082
Other Revenue:			
Contributions and Other Grants	284,189	93,000	377,189
Other Income	10,982	-	10,982
Donated Goods and Services	64,903	-	64,903
Total Other Revenue	<u>360,074</u>	<u>93,000</u>	<u>453,074</u>
Net Assets Released from Restrictions	<u>93,000</u>	<u>(93,000)</u>	<u>-</u>
CHANGE IN NET ASSETS	504,156	-	504,156
Net Assets - Beginning of Year	<u>-</u>	<u>-</u>	<u>-</u>
NET ASSETS - END OF YEAR	<u>\$ 504,156</u>	<u>\$ -</u>	<u>\$ 504,156</u>

See accompanying Notes to Financial Statements.

**KIPP WASHINGTON HEIGHTS CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2013**

	Program Services	Supporting Services	Total Expenses
	School Operations	Management & General	
Salaries	\$ 942,993	\$ -	\$ 942,993
Payroll Taxes and Employee Benefits	193,543	-	193,543
Licensing and Management Fees	13,503	163,812	177,315
Technology	113,685	-	113,685
Donated Goods and Services	64,903	-	64,903
Telephone and Internet	29,987	-	29,987
Depreciation	26,753	-	26,753
Staff Development	26,643	-	26,643
Professional Fees	18,874	2,129	21,003
Field Lessons	20,643	-	20,643
Instructional Materials and Supplies	19,715	-	19,715
Insurance	14,214	-	14,214
Occupancy	12,163	-	12,163
Academic Programming	11,626	-	11,626
Equipment and Maintenance	11,396	-	11,396
Miscellaneous	4,256	-	4,256
Contracted Services - Other	2,600	-	2,600
Student Transportation	2,536	-	2,536
Bad Debt Expense	1,182	-	1,182
Student Events	995	-	995
Total Functional Expenses	\$ 1,532,208	\$ 165,941	\$ 1,698,149

See accompanying Notes to Financial Statements.

**KIPP WASHINGTON HEIGHTS CHARTER SCHOOL
STATEMENT OF CASH FLOWS
YEAR ENDED JUNE 30, 2013**

CASH FLOWS FROM OPERATING ACTIVITIES	
Change in Net Assets	\$ 504,156
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:	
Depreciation	26,753
Increase in Assets:	
Grants and Contracts Receivable	(162,124)
Prepaid Expenses and Other Assets	(51,561)
Due from Related Parties	(312,137)
Increase in Liabilities:	
Accounts Payable and Accrued Expenses	27,231
Refundable Advances	4,329
Due to Related Party	250,000
Net Cash Provided by Operating Activities	<u>486,647</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Purchases of Property and Equipment	<u>(227,689)</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS	258,958
Cash and Cash Equivalents - Beginning of Year	<u>-</u>
CASH AND CASH EQUIVALENTS- END OF YEAR	<u>\$ 258,958</u>

KIPP WASHINGTON HEIGHTS CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Operations

KIPP Washington Heights Charter School (the "School") is an education corporation that operates as a charter school in New York City. On September 13, 2011, the Board of Regents of the University of the State of New York granted the School a provisional charter valid for a term of five years and renewable upon expiration. The charter is effective through June 30, 2016.

The School's mission is to provide all of its students with the knowledge, skills and character traits necessary to prepare them for success in the nation's finest high schools and colleges, and to contribute to the social improvement of their own community and society at large.

In the first year of operation (fiscal year 2013), the School operated for students in grade five.

The major source of revenue and support for the School is from state and local funding on a per pupil basis. The New York City Department of Food Services provides free and reduced-price lunches and the New York City Department of Transportation provides transportation vouchers directly to a majority of the School's students. Amounts with respect to these items are not included in these financial statements.

Financial Statement Presentation

The financial statements of the School have been prepared on the accrual basis of accounting in accordance with established accounting standards for not for profit entities. The School is required to report information regarding its financial position and activities in according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

Unrestricted net assets are not restricted by donors or the donor-imposed restrictions have expired. Temporarily restricted net assets contain donor-imposed restrictions that permit the School to use or expend the assets as specified. The restrictions are satisfied either by the passage of time or by action of the School. Permanently restricted net assets contain donor-imposed restrictions that stipulate the resources be maintained permanently but permit the School to use or expend part or all of the income derived from the restricted assets for either specified or unspecified purposes. The School only has unrestricted net assets.

Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

KIPP WASHINGTON HEIGHTS CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Cash and Cash Equivalents

Cash and cash equivalents consist of demand deposits.

Grants and Contract Receivables

Grants and contract receivables primarily consist of amounts due from the New York Department of Education for federal and state subsidy programs and private grants. Grants and contract receivables are stated at the amount management expects to collect from outstanding balances. As of June 30, 2013, an allowance of \$1,182 was established.

Governmental Funding

Revenue from the state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and state funds are recognized by the School when expenditures are incurred and billable.

Revenue from other government grants to which the School is entitled is recognized mostly on student enrollment. Some grants are provided for specific educational endeavors which are not based on student enrollment and are recorded when related expenditures are incurred by the School.

Federal and state funds received prior to the services provided or the related expenditures being incurred are deferred and recorded as refundable advances.

Contributions

The School reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Donated Goods and Services

Donated goods and services are recorded at their fair value when such services are rendered or goods are donated. Donated services are recognized as contributions if the services: (a) create or enhance nonfinancial assets or (b) required specialized skills and are performed by people with those skills and would otherwise be purchased by the School and (c) are measurable.

A number of volunteers have made a contribution of their time to the School. These in-kind contributions have not been reflected in the financial statements since they do not meet the criteria for recognition under accounting standards for contributions.

KIPP WASHINGTON HEIGHTS CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Equipment, Improvements and Depreciation

Equipment is recorded at cost. The School capitalizes purchases of equipment in excess of \$2,500. Depreciation is computed using the straight-line method over the estimated useful lives of the respective assets. Equipment acquired with certain government contract funds are recorded as expenses when the grantor retains title.

Equipment acquired under capital leases are recorded in equipment with corresponding obligations carried in liabilities. The amount capitalized is the lower of the present value of the minimum lease payments or the fair value of the leased asset. Amortization on assets leased under capital leases is recorded on a straight-line basis over the estimated useful life of the asset or the term of the lease, depending on the criteria used to capitalize the lease. Improvements to the facility are amortized over their useful lives as there is no set lease term for the school building.

Expense Allocation

The costs of providing services have been summarized on a functional basis in the statement of activities and in the statement of functional expenses. Accordingly, certain costs have been allocated to the program and support services benefited.

Concentration of Credit Risk

The School maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits.

Income Taxes

The School is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Service Code and applicable income tax regulations of the State of New York. No provision for income taxes has been established, as the School has no unrelated business activity.

The School follows the guidance in the income tax standard regarding the recognition and measurement of uncertain tax positions. The guidance clarifies the accounting for uncertainty in income taxes recognized in an entity's financial statements. The guidance further prescribes recognition and measurement of tax provisions taken or expected to be taken on a tax return that are not certain to be realized. This standard had no impact on the School's financial statements. The School does not have any prior tax returns open for federal and state tax examinations as prior to the fiscal year ended 2013, there were no activities.

Subsequent Events

In preparing these financial statements, the School has evaluated events and transactions for potential recognition or disclosure through October 28, 2013, the date the financial statements were available to be issued.

KIPP WASHINGTON HEIGHTS CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 2 RELATED PARTY TRANSACTIONS

The Knowledge is Power Program Foundation ("KIPP Foundation") is a national, nonprofit organization that trains school leaders to open and run academically rigorous public schools. The School is a member of KIPP Foundation's KIPP Network of Schools and, as such, is eligible for a range of benefits and fee-based services. See Note 6 for additional information about the license fee agreement.

KIPP NYC, LLC ("LLC") is the sole member of KIPP New York, Inc. ("KNYI"). Amounts due to and from related parties represent short-term timing differences of grants received and expenses incurred on behalf of the School that have not been paid or received as of the financial statement date.

LLC is considered a related party due to the usage of the LLC shared services team who handles the back-office functions for the School. In July 2012, the School entered into a shared services fee agreement with LLC for the back-office functions. The management fee is 10% of the revenue as defined in the shared services agreement. The School incurred a management fee to LLC in the amount of \$163,812 for the year ended June 30, 2013.

KTC NYC, LLC ("KTC") is the sole member of KIPP New York, Inc. ("KNYI"). Amounts due to and from related parties represent short-term timing differences of grants received and expenses incurred on behalf of the School that have not been paid or received as of the financial statement date.

KTC is considered a related party due to the services they provide to the KIPP New York charter schools and school alumni to prepare them for college. The services KTC provides are college advisory, counseling and placement, transition programs, college scholars and career preparation.

During the year end June 30, 2013, KNYI provided an interest-free advance of \$250,000 for start-up costs during the year. This amount is included in the Due to Related Party balance at year end.

The School, KIPP AMP Academy Charter School, KIPP Academy Charter School, KIPP Star College Prep Charter School, and KIPP Infinity Charter School share minimal common membership on their Board of Directors (maximum of two shared members per school).

NOTE 3 EQUIPMENT AND IMPROVEMENTS

Equipment and improvements consist of the following:

Furniture and Fixtures	\$ 24,434
Technology	309,776
Leasehold Improvements	93,479
Total	<u>227,689</u>
Less: Accumulated Depreciation and Amortization	<u>(26,753)</u>
Total Property and Equipment	<u>\$ 200,936</u>

KIPP WASHINGTON HEIGHTS CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 4 PENSION PLAN

The School is part of the KIPP NYC 403(b) Retirement Plan, a multiemployer defined contribution plan, under Section 403(b) of the Internal Revenue Code which employees of the School can elect to contribute. Employees, whom option for this plan, can contribute up to the level set by the IRS. The Employer match is a discretionary contribution. The employer contributions to this Plan amounted \$29,324 for the year ended June 30, 2013.

NOTE 5 AGREEMENT FOR SCHOOL FACILITY

The School occupies approximately 10,000 square feet of space through an agreement with the New York City Department of Education for dedicated and shared space at IS 90, a New York City public school, located at 21 Jumel Place, New York, NY 10032. The facility is provided to the School at no cost. The School is responsible for any overtime-related costs for services provided beyond regular opening hours. These costs have been included in contracted services in the accompanying statement of functional expenses.

NOTE 6 TRADEMARK LICENSE AGREEMENT

The School has entered into a trademark license agreement with KIPP Foundation subject to a license fee of 1% per pupil operating revenue not to exceed \$30,000 per elementary school, middle school or high school. For the year ended June 30, 2013, the School incurred licensing fees amount of \$13,503.

NOTE 7 OPERATING EXPENSES

Operating expenses are presented in the statement of functional expenses classified according to the significant program activity related to the purpose for which the school exists or supporting service.

The significant activities are:

School Operations

Represents work (time and materials) that is specifically related to or necessary for the programming aspects of the School. The activities and related costs directly affecting students or parents fall under this program.

The significant supporting services are:

Management and General

Time and materials relating to operating the non-programmatic/back-end operational functions of the School are reflected as management and general expenses. These expenses include, but are not limited to, human resources, finance, and technology activities.

KIPP WASHINGTON HEIGHTS CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 7 OPERATING EXPENSES (CONTINUED)

Fundraising

Represents work (time and materials) associated with the School's fund-raising program including but not limited to annual mailings, donor meeting and events. The fundraising expenses were incurred by KIPP NYC, LLC.

NOTE 8 CONTINGENCY

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements for such potential claims. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE 9 SUBSEQUENT EVENT

At the March 2013 meeting of the Board of Regents of the State University of New York, an application to consolidate KIPP NYC College Prep Charter School and KIPP NYC Washington Heights Academy Charter School was approved. As of July 1, 2013, the charter schools consolidated their financial books and records and ceased operating as two separate entities. The consolidated charter school will operate under the provisional charter of KIPP NYC Washington Heights Academy Charter School and will be renamed to KIPP NYC Public Charter Schools.



INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees
KIPP Washington Heights Charter School
New York, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of KIPP Washington Heights Charter School, which comprise the statement of financial position as of June 30, 2013, and the related statements of activities, functional expense, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 28, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered KIPP Washington Heights Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of KIPP Washington Heights Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of KIPP Washington Heights Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

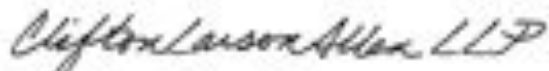
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether KIPP Washington Heights Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CliftonLarsonAllen LLP

Plymouth Meeting, Pennsylvania
October 28, 2013



The Board of Directors
KIPP Washington Heights Charter School
New York, New York

We have audited the financial statements of KIPP Washington Heights Charter School for the year ended June 30, 2013, and have issued our report thereon dated October 28, 2013. We have previously communicated to you information about our responsibilities under auditing standards generally accepted in the United States of America and Government Auditing Standards, as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

Significant audit findings

Qualitative aspects of accounting practices

Accounting policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by KIPP Washington Heights Charter School are described in Note 1 to the financial statements.

We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- Management's estimate of the due from New York State Education Department is based on amounts anticipated to be received from the state for various aid entitlements for fiscal 2012-2013. The most significant of these is the Title funds. Because of the timing of the review and approval of the reimbursements, the actual reimbursement may differ from the estimate. Management expects any differences between estimated and actual amounts will be insignificant.
- Management's estimate of useful lives for depreciable assets is based on historical information, vendor information, and other sources. The useful life of a depreciable asset determines the amount of depreciation that will be recorded in any given reporting period as well as the amount of accumulated depreciation that is reported at the end of a reporting period.
- Management's estimate of the functional allocation of expenses shared between programs, management and general, and fundraising is based on a reasonable and consistent basis using factors such as direct payroll allocation and percentage breakdown for certain programs. We evaluated the key factors and assumptions used to develop the allocation in determining that it is reasonable in relation to the financial statements taken as a whole.

Financial statement disclosures

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no particularly sensitive financial statement disclosures.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties encountered in performing the audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Uncorrected misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management did not identify and we did not notify them of any uncorrected financial statement misstatements.

Corrected misstatements

None of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. No such disagreements arose during our audit.

Management representations

We have requested certain representations from management that are included in the management representation letter dated October 28, 2013.

Management consultations with other independent accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Significant issues discussed with management prior to engagement

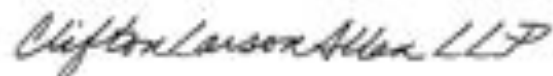
We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to engagement as the entity's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our engagement.

Other audit findings or issues

We have provided a separate letter to you dated October 28, 2013, communicating internal control related matters identified during the audit.

Our auditors' opinion, the audited financial statements, and the notes to financial statements should only be used in their entirety. Inclusion of the audited financial statements in a document you prepare, such as an annual report, should be done only with our prior approval and review of the document.

The purpose of this communication is solely to provide you with information about findings or issues arising from the audit that are significant and relevant to your responsibility to oversee the financial reporting process and compliance. This communication is an integral part of an audit performed in accordance with Government Auditing Standards. This communication is not suitable for any other purpose.



CliftonLarsonAllen LLP

Plymouth Meeting, Pennsylvania
October 28, 2013

KIPP NYC PUBLIC CHARTER SCHOOL¹
Consolidated

Board-Approved Budget
Fiscal Year 2013-2014

	<u>STAR ES - Harlem</u>	<u>STAR MS - Harlem</u>	<u>STAR ES - Wash Heights</u>	<u>Wash Heights MS</u>	<u>High²</u>	<u>TOTAL</u>
Total Enrollment & Alumni	-	333	300	192	207	1,032
Total FT & PTS ³	1.0	34.4	34.9	17.9	27.9	116.1
REVENUES:						
Per Pupil Revenue - Regular	-	4,414,401	3,976,938	2,545,240	2,744,087	13,680,667
Per Pupil Revenue - SPED	-	916,398	168,012	449,729	262,587	1,796,726
Federal Funding	-	314,330	298,764	308,731	166,062	1,087,886
CSP Funding - KIPP Foundation	-	-	-	247,000	-	247,000
State & City Grants	-	-	-	-	-	-
Other Income	-	-	-	15,000	21,347	36,347
Revenue Elimination	-	-	-	-	-	-
TOTAL REVENUES	-	5,645,129	4,443,714	3,565,700	3,194,083	16,848,625
PERSONNEL SERVICE EXPENDITURES (PS):						
Instructional Salaries, Stipends & Bonuses	-	1,923,678	1,725,490	858,984	1,325,208	5,833,360
Non-Instructional Salaries, Stipends & Bonuses	21,250	823,330	829,019	565,166	879,688	3,118,452
Potential Increase in Teacher Pay ⁴	-	43,359	42,362	20,802	34,017	140,540
Health Insurance	1,115	231,245	161,621	116,826	170,091	680,898
Retirement Benefits	350	48,792	48,364	25,214	139,855	262,575
Payroll Taxes	1,698	217,573	203,332	109,847	174,521	706,971
Miscellaneous Benefits	372	50,263	43,945	23,305	37,709	155,595
TOTAL PS EXPENDITURES	24,785	3,338,239	3,054,133	1,720,144	2,761,089	10,898,390
OTHER THAN PERSONNEL SERVICE EXPENDITURES (OTPS):						
<u>Classroom Instruction</u>						
Equipment & Repairs	-	3,250	28,000	81,000	21,347	133,597
Instructional Supplies & Materials	-	37,270	55,149	17,940	37,725	148,084
Student Supplies & Materials	-	24,886	36,000	22,900	37,519	121,305
Academic Programming	-	25,028	86,500	20,950	103,371	235,849
Total Classroom Instruction	-	90,434	205,649	142,790	199,962	638,835
<u>Instructional Support Services</u>						
Local Field Lessons	-	4,800	6,000	8,000	12,937	31,738
Out of State Field Lessons	-	138,920	-	40,000	19,406	198,326
Performances & Special Events	-	28,650	5,180	7,680	48,868	90,378
Staff & Board Development	4,000	35,500	83,580	26,150	44,857	194,087
Technology Equipment & Services	-	235,271	232,805	294,873	130,721	893,670
Total Instructional Support Services	4,000	443,141	327,565	376,703	256,789	1,408,198
<u>Professional Services</u>						
Consultants/Prof. Services - Instructional	-	45,414	42,000	1,000	21,994	110,408
Consultants/Prof. Services - Non-Instructional	-	7,200	-	4,000	46,575	57,775
KIPP Licensing Fee	-	30,000	30,000	25,452	7,763	93,215
Legal Fees	-	-	-	-	-	-
Audit Fees	-	8,457	7,699	4,852	5,358	26,366
CC Processing & Bank Fees	-	-	-	-	647	647
Payroll Fees	-	7,013	7,541	4,096	5,496	24,146
Total Professional Services	-	98,084	87,240	39,401	87,833	312,557
<u>Building Services</u>						
Building Permits & Rent	-	25,000	40,000	20,000	-	85,000
Building Contractors & Prof. Services	-	4,000	20,000	65,000	157,838	246,838
Building Supplies & Aesthetics	-	6,100	10,000	7,500	102,206	125,806
Utilities	-	-	-	-	177,891	177,891
Debt Service	-	-	-	-	-	-
Insurance	-	48,035	45,097	24,139	57,076	174,347
Total Building Services	-	83,135	115,097	116,639	495,010	809,881
<u>Support & Administration</u>						
Shared Services Fee	-	612,827	480,671	354,330	345,088	1,792,917
Miscellaneous Expenses	-	-	-	-	1,294	1,294
Depreciation	-	29,520	19,215	29,005	4,603	82,343
Expense Eliminations	-	-	-	-	-	-
Total Support & Administration	-	642,347	499,886	383,335	350,985	1,876,553
TOTAL OTPS EXPENDITURES	4,000	1,357,141	1,235,438	1,058,868	1,390,578	5,046,025
TOTAL PS & OTPS EXPENDITURES	28,785	4,695,380	4,289,571	2,779,012	4,151,667	15,944,415
Surplus/(Deficit):	(28,785)	949,749	154,144	786,688	(957,584)	904,211
Cost per Student:	-	14,100	14,299	14,474	20,056	15,450
CASH FLOW ADJUSTMENTS:						
Operating Activities	-	29,520	19,215	29,005	4,603	82,343
Capital Investment Activities	-	(3,000)	(222,088)	(224,150)	(28,462)	(477,700)
Financing Activities	-	-	-	-	-	-
TOTAL CASH FLOW ADJUSTMENTS	-	26,520	(202,873)	(195,145)	(23,860)	(395,357)
Net Surplus/(Deficit):	(28,785)	976,269	(48,729)	591,543	(981,444)	508,854

Footnotes:

¹ The KIPP STAR and KIPP Wash. Heights charters were merged beginning with the 2013-2014 school year. The merged entity includes the STAR feeder pattern (STAR MS) and the WHA feeder pattern (STAR ES and Washington Heights MS). 100% of the students associated with the merged charter at the High School are aligned with the STAR feeder pattern.

² Represents KIPP NYC Charter School's portion of KIPP NYC College Prep High School. Allocation is based on the number of KIPP NYC Charter students relative to total high school enrollment.

³ Fractional staff are due to the sharing of FTEs across KIPP NYC schools and programs.

⁴ Instructor salaries are based on the UFT contract with New York City, which expired on October 31, 2009. The city and the UFT are still in negotiations for a new contract, which could increase instructor salaries by an estimated 7%.

Appendix E: Disclosure of Financial Interest Form

Created Tuesday, July 23, 2013

Page 1

310600861013 KIPP NYC WASHINGTON HEIGHTS CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2012-13 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at: <http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/>.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <http://fluidsurveys.com/account/surveys/210748/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.

Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

Created Thursday, July 18, 2013

Updated Thursday, August 01, 2013

Page 1

310600861013 KIPP NYC WASHINGTON HEIGHTS CS

1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	David Massey	Chair/President	Yes	Law	January 2012-Present	Audit Committee
2	Rafael Mayer	Member	Yes	Finance	January 2012-Present	Audit Committee, Development Committee
3	Jane Martinez-Dowling	Member	Yes	KIPP Through College, Exec. Director	January 2012-Present	NA
4	Joseph Negron	Member	Yes	KIPP Teacher, Infinity	January 2012-Present	NA
5	Carrie Gennuso	Member	Yes	Retail	January 2012-Present	Audit Committee
6	Dawn Palo	Member	Yes	Finance	January 2012-Present	
7	Brian Zied	Treasurer	Yes	Finance	January 2012-Present	
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

2. Total Number of Members Joining Board during the 2012-13 school year

0

3. Total Number of Members Departing the Board during the 2012-13 school year

0

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

25

5. How many times did the Board meet during the 2012-13 school year?

4

6. How many times will the Board meet during the 2013-14 school year?

4

Thank you.

KIPP NYC Washington Heights Academy Charter School Board of Trustees

Minutes of November 5, 2012 Meeting

The KIPP NYC Washington Heights Academy Charter School Board of Trustees met on November 5, 2012 at Hunter College with the following trustees in attendance: David Massey, Joe Negron, Jane Martinez Dowling, Rafael Mayer, Dawn Palo, Brian Zied, and Carrie Gennuso. (Carrie Gennuso attended via phone due to complications surrounding Hurricane Sandy). Also present were Whitney Tilson, Rafael Mayer, Jacqueline Adams, Thomas Lehrman, Andrew Paul, Kelly Coffey, Frank Corcoran, Brian Zied, Joseph Reece, Larry Robbins, Amy Griffin, Josh Zoia, Dave Levin, Jack Chorowsky, Lisa Blau, Deborah Dauman, Charizma Williams, Stephanie Adams, Natalie Webb, Alicia Johnson and Vicki Zubovic.

Opening of Meeting

The board voted unanimously to run the meeting concurrently with the meetings of the Boards of KIPP Academy, KIPP STAR, KIPP Infinity, KIPP AMP, and the Joint High School Committee due to the commonality of issues.

Board Business

The board opened the meeting to public comments. There were no comments.

The board voted to approve the minutes of its June 18, 2012 meeting.

The board reviewed and voted to approve new staff assignments.

Charizma Williams, Managing Director of Finance, provided a financial update and discussed the favorable outcome of the annual audit.

Jack Chorowsky, Chief Operating Officer, reviewed the finances of the previous fiscal year and current cash balances. He discussed the proposed revisions to the 2012-2013 budget.

The board voted to approve the proposed revisions to the 2012-2013 budget.

Natalie Webb, Principal of KIPP NYC College Prep High School, presented on the academic performance and college readiness of her students.

Rafael Mayer and Vicki Zubovic, Managing Director of Development, provided an update on KIPP NYC's long-term fundraising plans and introduced the Sponsor-a-KIPPster campaign.

Superintendent Josh Zoia reviewed Special Education services at KIPP NYC schools. He discussed the instructional program and services in place to respond to students with academic and behavioral needs.

Mr. Massey updated the Board on KIPP STAR and KIPP Washington Heights Academy's charter merger process.

The board voted unanimously to move to Executive Session to discuss confidential matters.

Adjournment

The meeting adjourned.

KIPP NYC Washington Heights Academy Charter School Board of Trustees

Minutes of January 28, 2013 Meeting

The KIPP NYC Washington Heights Academy Charter School Board of Trustees met on January 28, 2013 at Hunter College with the following trustees in attendance: Joe Negrón, Jane Martínez-Dowling, Rafael Mayer, Dawn Palo, Brian Zied, and Carrie Gennuso. Also present were Larry Robbins, David Levin, Amy Griffin, Dwight Scott, Whitney Tilson, Lisa Blau, Rick Taft, Abigail Klem, Deborah Dauman, Joseph Reece, Jacqueline Adams, Girish Bhakoo, Andrew Paul, Kelly Coffey, Frank Corcoran, Josh Zoia, Jack Chorowsky, Charizma Williams, Carrie Mauer, Stephanie Adams, Natalie Webb, Orpheus Williams, Quinton Vance and Vicki Zubovic.

Opening of Meeting

The board voted unanimously to run the meeting concurrently with the meetings of the Boards of KIPP Academy, KIPP STAR, KIPP Infinity, KIPP AMP, and the Joint High School Committee due to the commonality of issues.

Board Business

The board opened the meeting to public comments. There were no comments.

The board voted to approve the minutes of its November 5, 2012 meeting.

Jack Chorowsky, Chief Operating Officer, reviewed long-term finances and current cash balances.

The board voted to give Charizma Williams, Managing Director of Finance, administrative access to KIPP NYC Washington Heights Academy's HSBC brokerage account to facilitate the processing of brokerage transactions relating to donor-granted stock.

Rafael Mayer and Vicki Zubovic, Managing Director of Development, provided an update on KIPP NYC's long-term fundraising plans and discussed recommended methods of fundraising for board members.

The board voted unanimously to move to Executive Session to discuss confidential matters.

Adjournment

The meeting adjourned.

**KIPP NYC Washington Heights Academy Charter School Board of Trustees
Minutes of March 11, 2013 Meeting**

The KIPP NYC Washington Heights Academy Charter School Board of Trustees met on March 11, 2013 at Hunter College with the following trustees in attendance: David Massey, Joe Negron, Dawn Palo, Brian Zied, and Carrie Gennuso. Also present were Larry Robbins, Deborah Dauman, David Levin, Joseph Reece, Amy Griffin, Dwight Scott, Whitney Tilson, Lisa Blau, Frank Corcoran, Thomas Lehrman, Jacqueline Adams, Girish Bhakoo, Andrew Paul, Josh Zoia, Jack Chorowsky, Kerry Mullins, Derek Smith, Alicia Johnson, Orpheus Williams, Charizma Williams, and Vicki Zubovic.

Opening of Meeting

The board voted unanimously to run the meeting concurrently with the meetings of the Boards of KIPP Academy, KIPP STAR, KIPP Infinity, KIPP AMP, and the Joint High School Committee due to the commonality of issues.

Board Business

The board opened the meeting to public comments. There were no comments.

Josh Zoia, Superintendent, reviewed long-term finances. He discussed the budget, fundraising scenarios, and proposed new investments for Fiscal Year 2013-14.

The board voted to approve the minutes of its January 28, 2013 meeting.

The board voted on new staff assignments for both Q2 and Q3.

The board voted unanimously to move to Executive Session to discuss confidential matters.

Adjournment

The meeting adjourned.

KIPP NYC Washington Heights Academy Charter School Board of Trustees Minutes of June 3, 2013 Meeting

The KIPP NYC Washington Heights Academy Charter School Board of Trustees (the “Board”) met on June 3, 2013 at Hunter College with the following trustees in attendance: David Massey, Carrie Gennuso, Rafael Mayer, Jane Martinez-Dowling, Joe Negron, Brian Zied, and Dawn Palo. Also present were certain members of other KIPP NYC Boards and staff members, including Kelly Coffey, Lisa Blau, John Zeiler, Whitney Tilson, Frank Corcoran, Larry Robbins, David Levin, Amy Griffin, Deborah Dauman, Thomas Lehrman, Richard Taft, Andrew Paul, Abigail Klem, Lindsay Fry, Natalie Webb, Emily Carroll, Josh Zoia, Jack Chorowsky, Patrick Brennan, Derek Smith, Alicia Johnson, Carrie Mauer, Charizma Williams, and Vicki Zubovic. Mr. Massey chaired the meeting.

Opening of Meeting

The Board voted unanimously to run the meeting concurrently with the meetings of the Boards of KIPP Academy, KIPP STAR, KIPP Infinity, KIPP AMP, and the Joint High School Committee due to the commonality of issues.

Board Business

Mr. Massey opened the meeting by welcoming KIPP NYC’s new Chief Operating Officer, Patrick Brennan, who started with KIPP NYC on June 3. Mr. Massey noted that Mr. Brennan brings over 25 years of experience in management and consulting with a variety of organizations including PricewaterhouseCoopers, IBM, Morgan Stanley, Mellon and the New York City Transit Authority, and that he earned an MBA degree in General Management from the Tuck School at Dartmouth and a BA in Economics from NYU.

Josh Zoia, the Superintendent of KIPP NYC Public Charter Schools, then celebrated the accomplishments of KIPP NYC College Prep High School’s first class of graduates by showing a video, which featured members of the graduating class announcing where they are going to college in the fall.

Mr. Massey then asked for public comments. There were no comments initially. A short time later, three parents from KIPP AMP Academy Middle School joined the meeting and one of them addressed the Boards.

Charizma Williams, Managing Director of Finance and Accounting, reviewed the 2013-14 budget. She covered per pupil expenses, comparing KIPP NYC’s to our estimates of those of the NYC Department of Education. She also explained the reasons behind changes to KIPP NYC’s per pupil expenses from this year to next year. Ms. Williams then discussed KIPP NYC’s long-term financial model, highlighting the organization’s fundraising needs on an annual basis for the next several years. Finally, she reviewed cash balances for each of KIPP NYC’s entities.

Mr. Zoia then discussed new investments for 2013-14. He noted the programmatic investments that KIPP NYC is making in Special Education, Mental Health, its New Teaching Fellows program, and its network-wide Common Curriculum and Assessment Platform.

Jack Chorowsky, President of KIPP NYC LLC., then presented a proposal to increase the KIPP NYC Shared Services Team fee charged to all KIPP NYC schools from 10% to 11% of government revenues beginning in the 2013-14 school year. Mr. Massey noted that the Schools had received legal advice from outside counsel relating to the fee increase. Mr. Chorowsky then described the Mott Haven - New Markets Tax Credit transaction structure that will enable KIPP NYC to purchase the facility that currently houses KIPP Academy Elementary School. He also explained that such structure will involve the creation of a New Exempt Organization, in which certain KIPP NYC board members will participate.

Alicia Johnson, Managing Director of Data and Operations, provided an overview of KIPP NYC's new teacher and principal evaluation system, which KIPP NYC developed in compliance with the New York State Education Department's guidelines. Ms. Johnson explained that the evaluation system will score teachers & principals on a scale of 0-100, with 60 points based on the observation section of KIPP NYC's Growth & Development form and 40 points based on shared student achievement metrics.

The Board voted unanimously to approve the minutes of its March 11, 2013 meeting.

The Board voted unanimously to approve the 2013-14 budget.

The Board voted unanimously to approve the KIPP NYC Shared Services Team fee increase from 10% to 11%.

The Board voted unanimously to approve the creation of a New Exempt Organization as part of the Mott Haven - New Markets Tax Credit Transaction.

The Board voted unanimously to approve KIPP NYC's Acceptable Internet Use Agreement.

The Board voted unanimously to move to Executive Session to discuss confidential personnel-related matters.

Adjournment

The meeting adjourned.

Appendix H: Enrollment and Retention Targets

KIPP Washington Heights and the greater KIPP NYC network of charter schools is committed to enrolling and retaining students with disabilities, English Language Learners, and students who are eligible for the free or reduced price lunch program. Our recruiting efforts specifically target students in high needs communities in New York City, and employ efforts that we have found to be effective in enrolling students in these populations. These recruiting efforts have included leveraging the networks of the KIPP students, their families, and KIPP alumni as well as that of teachers and staff to spread the word about KIPP Washington Heights' educational programming and class openings. Additionally, we have partnered with community organizations such as local places of worship, afterschool programs, day care centers, immigration centers, YMCAs, and boys and girls clubs for assistance in recruiting efforts. To specifically target families with limited English proficiency, we recruit using bilingual materials and bilingual staff members. Moreover, our lottery process gives an absolute preference to students eligible for the free and reduced price lunch program.

KIPP Washington Heights is focused on retaining all students. We provide high quality and highly structured educational programming tailored to the needs of students. Parents and families are kept informed of their child's performance and progress through periodic, bilingual communications, and have access to their child's teacher's cell phone number. In addition we survey students, families, and teachers to gauge the health of our schools and to ensure that our educational programming is meeting and exceeding the needs of our students. Furthermore, we leverage best practices from KIPP schools across the country to increase student retention.

We plan to continue to utilize these same recruiting and student retention efforts in future years.



Go. Graduate.



When you enroll your child at a KIPP NYC school, we commit to supporting them **to and through college.**

Over the last **ten** years, **95%** of KIPP NYC alumni graduated from high school and **84%** have enrolled in college.

KIPP NYC Elementary Schools are now accepting applications for the 2013-2014 year through April 1st, 2013.

KIPP NYC

625 West 133rd Street
New York, NY 10027

KIPP NYC Elementary Schools:

KIPP Academy Elementary School

730 Concourse Village West @ East 156th Street
Bronx, NY 10451
718-943-3737
Kindergarten – 4th Grade

KIPP Infinity Elementary School

625 West 133rd Street @ Broadway
Harlem, NY 10027
212-991-2622
Kindergarten – 3rd Grade

KIPP STAR Elementary School

587 West 177th Street @ St. Nicholas
Washington Heights, NY 10033
212-991-2630
Kindergarten – 2nd Grade

Opening in 2013 – 2014 and Enrolling Kindergarten Students

KIPP AMP Elementary School

1224 Park Place @ Troy Avenue
Brooklyn, NY 11213
718-943-3740

Apply online: www.kippnyc.org/enroll

KIPP NYC Schools are free, public charter schools that prepare students for success in college and life. We are relentlessly focused on academic results, character development, and the outcomes that ultimately matter most: graduating from high school and college, embarking on a career and becoming self-sufficient and happy.

Escuelas de KIPP NYC son escuelas gratis y públicas de carácter que preparen estudiantes para éxito en la universidad y la vida. Somos implacablemente enfocado en resultados académicos, desarrollo del carácter, y los resultados cuales sirven últimamente: graduarse de la escuela secundaria y la universidad, embarcando se en una carrera profesional y hacerse auto-suficiente y feliz.



KIPP: NYC

KIPP's success is rooted in a few core principles that guide everything we do.

High Expectations. We believe that all of our students are capable of remarkable learning and growth and that our talented team can and will find a way to achieve those results.

More Time. There are no shortcuts at KIPP. Our day starts earlier and ends later than at other schools. We hold half-day classes on many Saturdays as well as summer school for all students.

Character Counts. We believe that success in school and in life depends on character. During each school day, in every lesson and every interaction, we focus as much on developing character as we do on academic preparation.

Through College – and Beyond. A dedicated KIPP Through College team supports our students after they graduate KIPP NYC schools – to help them meet the challenges of getting a college degree and becoming successful professionals. We deliver education for life.

To find out more information about our schools or to submit an application, visit our website: www.kippnyc.org/enroll

- Paper applications can be picked up during school hours in the main office of each school.
- All applications must be received by 12:00 pm (noon) on Monday, April 1st, 2013.

Para saber mas información sobre nuestras escuelas o para entregar una aplicación, visite nuestro pagina del internet: www.kippnyc.org/enroll

- Aplicaciones de papel están disponibles durante horas de escuela en la oficina principal de cada escuela.
- Todas las aplicaciones tiene que ser recibido antes de las 12:00 del medio día el Lunes, 1 de Abril 2013.



Apply online at www.kippnyc.org/enroll
Elementary School Lottery Application 2013-14

For Office Use Only
Date _____
Entered _____

Before completing this application, please read the instructions below.

- **Required Items.** The items marked with an asterisk (*) are the only items that may be required in order to apply to this charter school. Any items not marked by an (*) are optional.
- **Submitting your application.** Only one application per student will be accepted.
- **Applying to more than one KIPP NYC School.** You may apply to more than one KIPP NYC school using this form. The preferences you list will be used to guide the enrollment process. If admitted to more than one school, families will have one week from the date of offer to accept a seat at their preferred school. Students may only enroll at one KIPP NYC school.
- **Sibling Applicants.** Separate applications must be filled out for each student.
- **Application Confirmation.** All received applications will be confirmed by email or US Mail if an email address is not provided. This email/letter will serve as confirmation of your application, without it your application is not guaranteed. If you do not receive confirmation of your application before **Monday, April 1st, 2013**, please contact the school(s) you are applying to directly.
- **Non-Discrimination Statement:** A charter school shall not discriminate against or limit the admission of any student on any unlawful basis, including on the basis of ethnicity, national origin, gender, disability, intellectual ability, measures of achievement or aptitude, athletic ability, race, creed, gender, national origin, religion or ancestry. A school may not require any action by a student or family (such as an admissions test, interview, essay, attendance at an information session, etc.) in order for an applicant to either receive or submit an application for admission to that school.

Important Dates:

- Applications must be received by the school by **Monday April 1, 2013 by 12:00pm (noon)**.
- Results of the Lottery will be announced at each KIPP NYC school on **Thursday April 4, 2013 at 5:30pm**. Attendance at the lottery is not required and will not affect your child's chances of entering the school.
- Admissions Notification Letters will be mailed to all applicants beginning on **Friday April 5, 2013**.

***School(s) Applying to:** Please circle ONE preference for each school you are applying to. You are not required to apply to all schools.

Preference <small>Circle one per school</small>	School Name	Grades Served	Location	School District
1 st 2nd 3 rd 4 th N/A	sample	sample	sample	sample
1 st 2 nd 3 rd 4 th N/A	KIPP Academy Elementary School	K-4	730 Concourse Village West, South Bronx, 10451	CSD 7
1 st 2 nd 3 rd 4 th N/A	KIPP AMP Elementary School	K only	1224 Park Place Crown Heights Brooklyn, 11213	CSD 17
1 st 2 nd 3 rd 4 th N/A	KIPP Infinity Elementary School	K-3	625 W. 133 rd Street @ Broadway Harlem, 10027	CSD 5
1 st 2 nd 3 rd 4 th N/A	KIPP STAR Elementary School	K-2	586 W. 177 th Street, Washington Heights, 10033	CSD 6

***Student Information**

First Name: _____ Last Name: _____

Home Address: _____ Apt.: _____

*Proof of address
will be required
before enrollment*

Street Address: _____

City: _____ State: _____ Zip Code: _____

Borough: Bronx Brooklyn Manhattan Staten Island Queens N/A

Gender: Male Female Date of Birth: _____ - _____ - _____
Month Day Year

To apply to Kindergarten, your child must be FIVE years old on or before December 31st, 2013.

***Current School Information**

Student's Current School Name: _____

Student's Current Grade: N/A Pre-K Kindergarten 1 2 3 4

Student's Grade Next Year: Kindergarten 1 2 3 4



*Parent/Guardian Contact Information

Parent Guardian Name: _____
Relationship to Child: Mother Father Legal Guardian
Primary Phone: _____ - _____ - _____ Alternate Phone: _____ - _____ - _____
Email Address: _____

*Sibling Information

KIPP NYC Schools are legally allowed to give enrollment preference to students with brothers or sisters enrolled and admitted to enroll in related KIPP NYC Schools. Siblings must share at least one biological parent or share a legal guardian. This information will be verified before enrollment.

Does the applicant have a brother/sister currently enrolled in a KIPP NYC School? Yes No
Current KIPP NYC Sibling First Name: _____ Last Name: _____
Sibling's KIPP NYC School: _____ Grade: _____
Does the applicant have a brother/sister in another KIPP NYC Lottery this year? Yes No
Does this child have a twin applying to a KIPP NYC School? Yes No
Sibling in another KIPP Lottery First Name: _____ Last Name: _____
KIPP NYC School applying to: _____ Grade: _____

Additional Information

You are strongly encouraged to submit the following information as it might increase your child's chances of admission.

KIPP NYC Schools are legally allowed to give enrollment preference to students eligible for free or reduced price lunch. Answering the following questions is optional and it might increase, though it does not guarantee, your child's chances of admission.

Total household income before taxes: \$ _____ Weekly Bi-weekly Twice Monthly Monthly Annually

Total number of individuals in your household: _____

Do you receive Supplemental Nutrition Assistance Program (SNAP) benefits, formerly known as Food Stamps?

Yes No SNAP # _____

Do you receive Temporary Assistance for Needy Families (TANF) benefits?

Yes No TANF # _____

Answers to the following questions have no impact on admissions.

In submitting this application, I grant permission for KIPP NYC or its research partners, to request the school records of the student for whom I am submitting this application, including such information as my child's attendance, test scores, or other academic outcomes, for the duration of the study. I further understand that this information may be used for studies of KIPP NYC and that all student-level information will remain confidential as required by the Family Educational Rights and Privacy Act (FERPA). My decision whether or not to participate in the study will have no impact on my child's likelihood of admission to a KIPP NYC school.

Yes, my child CAN participate in studies of KIPP and I authorize his/her school, district, or state to release his/her student administrative records.

No, I do not consent for my child to participate in the studies of KIPP.

How did you hear about us?

KIPP NYC Mailing

Families for Excellent Schools:

I grant permission for KIPP NYC to share my contact information with Families for Excellent Schools, a partner of KIPP NYC working to build a movement of schools and their families in support of every parent's right to choose an excellent school for their children.

Yes No

*Signature

I attest that I am the legal parent or guardian of the student named above. I affirm that the information I have submitted is true and accurate to the best of my knowledge. I understand that all information will be verified and providing incorrect information can result in application disqualification or loss of seat. Additionally, I understand that submitting an application does not guarantee admission to this charter school.

Signature: _____ Date: _____

Please return this form by mail or in person to the main office of any KIPP NYC school.

Antes de completar esta solicitud, por favor lea las instrucciones abajo.

- **Artículos Requeridos.** Los artículos marcados con un asterisco (*) son los únicos elementos que pueden ser necesarios para aplicar a esta escuela. Cualquier artículo que no estén marcados con asterisco (*) son opcionales.
- **Entregar su solicitud.** Sólo una solicitud por estudiante se aceptará.
- **Solicitar a más de una escuela de KIPP NYC.** Se puede solicitar a más de una escuela de KIPP NYC con este formulario. Las preferencias que lista se utilizará para guiar el proceso de inscripción. Si es admitido a más de una escuela, las familias tendrán una semana desde la fecha de la oferta para aceptar un asiento en su escuela preferida. Estudiantes sólo podrán inscribirse en una escuela KIPP NYC.
- **Solicitudes de hermanos.** Solicitudes separadas deben rellenarse para cada estudiante.
- **Confirmación de Solicitud.** Todas las solicitudes recibidas serán confirmadas por correo electrónico o correo de los EE.UU si una dirección de correo electrónico no se pone. Este correo electrónico / carta servirá como confirmación de su solicitud, sin ello su solicitud no está garantizada. Si usted no recibe confirmación de su solicitud antes del **lunes, 1 de abril de 2013**, por favor póngase en contacto con la(s) escuela(s) que usted está solicitando directamente.
- **Declaración de No Discriminación:** Una escuela charter no discriminará a ningún estudiante por razones de origen étnico, origen nacional, género, discapacidad o cualquier otro motivo que sería ilegal si fuera hecho por una escuela. La admisión de los estudiantes no será limitada por razones de la capacidad intelectual, medidas de logro o de aptitud, habilidad atlética, discapacidad, raza, credo, género, origen nacional, religión o ascendencia. Una escuela no puede requerir ninguna acción por parte de un estudiante o familia (como una entrevista, un ensayo, asistencia a una sesión de información, etc) para que un solicitante o reciba o presente una solicitud de admisión a esa escuela.

Fechas importantes:

- Las solicitudes deben entregarse antes del **lunes, 1 de abril de 2013 a las 12:00 del mediodía.**
- Resultados de la lotería serán anunciados en cada KIPP NYC escuela el **jueves, 4 de abril de 2013 a las 5:30 de la tarde.** La asistencia a la lotería no es obligatoria y no afectará a la posibilidad de su hijo/a de entrar en la escuela.
- Las Cartas de Notificación de Admisión se enviarán por correo a todos los solicitantes el **viernes, 5 de abril de 2013.**

Aplicación para la escuela(s): Por favor circule solo una preferencia por cada escuela que esta aplicando. No tiene que aplicar a todas las escuelas.

Preferencia <small>Circule una por escuela</small>	Nombre de Escuela	Grados	Dirección	Distrito
1 ^a 2 ^a 3 ^a 4 ^a N/A	<i>Muestra</i>	<i>Muestra</i>	<i>Muestra</i>	<i>Muestra</i>
1 ^a 2 ^a 3 ^a 4 ^a N/A	KIPP Academy Elementary School	K-4	730 Concourse Village West, South Bronx, 10451	CSD 7
1 ^a 2 ^a 3 ^a 4 ^a N/A	KIPP AMP Elementary School	K Solamente	1224 Park Place Crown Heights Brooklyn, 11213	CSD 17
1 ^a 2 ^a 3 ^a 4 ^a N/A	KIPP Infinity Elementary School	K-3	625 W. 133 rd Street @ Broadway Harlem, 10027	CSD 5
1 ^a 2 ^a 3 ^a 4 ^a N/A	KIPP STAR Elementary School	K-2	586 W. 177 th Street, Washington Heights, 10033	CSD 6

*Información estudiantil

Nombre: _____ Apellido: _____

Dirección de domicilio: Calle: _____ Apto.: _____

Se requerirá prueba de dirección antes de inscripción

Ciudad: _____ Estado: _____ Código postal: _____

Municipio: Bronx Brooklyn Manhattan Staten Island Queens N/A

Sexo: Masculino Femenino Fecha de nacimiento: _____ - _____ - _____
Mes Día Año

Para solicitar a Kindergarten, su hijo/a debe haber cumplido los CINCO años antes del 31 de diciembre de 2013.

*Información actual escolar

Nombre de la escuela presente del estudiante: _____

Grado actual del estudiante: N/A Pre-K K 1 2 3 4

Grado del estudiante del año próximo: K 1 2 3 4



*Información de contacto del padre/Guardián legal

Nombre del padre/tutor legal: _____

Relación al niño: Madre Padre Guardián legal

Teléfono Principal: _____ - _____ - _____ Teléfono alternativo: _____ - _____ - _____

Dirección de email: _____

*Información sobre hermanos

Se les permite legalmente a las Escuelas de KIPP NYC dar preferencia de inscripción a estudiantes con hermanos ya inscritos y admitidos para inscribirse en escuelas relacionadas de KIPP NYC. Los hermanos deben compartir por lo menos un padre/una madre biológico(a) o tutor legal. Esta información se verificará antes de inscripción.

¿Tiene el solicitante un hermano/a actualmente inscrito/a en una Escuela de KIPP NYC? Sí No

Nombre del hermano/a actual de KIPP NYC: _____ Apellido: _____

Escuela del hermano/a de KIPP NYC: _____ Grado: _____

¿Tiene el solicitante un hermano/a en otra Lotería de KIPP NYC este año? Sí No

¿Este niño tiene un gemelo aplicando a una escuela KIPP NYC? Sí No

Nombre del hermano/a en otra Lotería de KIPP: _____ Apellido: _____

Escuela de KIPP NYC a la cual solicita: _____ Grado: _____

Información adicional

Le animamos fuertemente a entregar la información siguiente porque puede aumentar la posibilidad de la admisión de su hijo/a.

Se permite legalmente que KIPP dé preferencia de inscripción a los estudiantes elegibles para almuerzo gratis o a precio reducido. Contestar las preguntas siguientes es opcional y puede aumentar, aunque no garantiza, la posibilidad de admisión de su hijo/a.

Ingreso total del hogar antes de los impuestos: \$ _____ Semanalmente Bisemanalmente Dos veces mensualmente Mensualmente Anualmente

Número total de individuos en su hogar: _____

¿Recibe usted beneficios del Programa de Asistencia Suplementaria para Nutrición (SNAP), anteriormente conocido como Cupones para Alimentos?

Sí No N.º. de SNAP _____

¿Recibe usted beneficios de Asistencia Federal para Familias Necesitadas (TANF)?

Sí No N.º. de TANF _____

Respuestas a las siguientes preguntas no tienen impacto sobre las admisiones.

En presentar esta aplicación, yo doy permiso a KIPP NYC o a su asociados de estudios, para pedir los archivos escolares (del/de la) estudiante por (el/la) cual estoy presentando esta aplicación, incluyendo información tal como la asistencia de mi hijo(a), grados de pruebas u otros resultados académicos por la duración del estudio. Además, entiendo que esta información podrá ser usada para estudios de KIPP NYC y que toda la información a nivel de estudiante permanecerá confidencial según lo requerido por el Family Educational Rights and Privacy Act (FERPA-Acto de Derechos Educativos y Privacidad de la Familia). Mi decisión de participar o no participar en el estudio no tendrá ningún impacto en las posibilidades de admitir a mi hijo(a) a una escuela de KIPP NYC.

Sí, mi hijo(a) PUEDE participar en los estudios de KIPP y doy autorización a su escuela, distrito o estado para compartir/divulgar sus archivos administrativos de estudiante.

No, yo no doy consentimiento para que mi hijo(a) participe en el Estudio KIPP y otros estudios similares.

¿Cómo supo de nosotros?

Anuncio por Correo de KIPP NYC

Familias para Escuelas Excelentes

Doy permiso para que KIPP NYC de mi información a Familias para Escuelas Excelente, un programa asociado con KIPP NYC que trabaja para construir un movimiento de escuelas y familias en soporte del derecho de los padres para elegir escuelas excelentes para sus niños.

Sí No

*Firma

Atestiguo que yo soy el padre legal o tutor legal del estudiante nombrado arriba. Afirmo que toda la información que he entregado es verdadera y cierta según mi leal saber y conocer. Entiendo que toda la información se verificará y que proporcionar información incorrecta puede resultar en la descalificación de la solicitud o pérdida de plazo. Adicionalmente, entiendo que entregar una solicitud no garantiza la admisión a esta escuela charter.

Firma: _____ Fecha: _____

Por favor devuelva este formulario por correo o en persona a la oficina principal de cualquier escuela de KIPP NYC.



Go. Graduate.



When you enroll your child at a KIPP NYC school, we commit to supporting them **to and through college.**

Over the last **ten** years, **95%** of KIPP NYC alumni graduated from high school and **84%** have enrolled in college.

KIPP NYC Middle Schools are now accepting Applications for the 2013-2014 year through April 1st, 2013.

KIPP NYC

625 West 133rd Street
New York, NY 10027

KIPP NYC Middle Schools Enrolling 5th through 8th grade Students

KIPP AMP Middle School

1224 Park Place @ Troy Avenue
Brooklyn, NY 11213
718-943-3710

KIPP Infinity Middle School

625 West 133rd Street @ Broadway
Harlem, NY 10027
212-991-2600

KIPP Academy Middle School

250 East 156th Street @ Concourse Village East
Bronx, NY 10451
718-665-3555

KIPP STAR Middle School

433 West 123rd Street @ Amsterdam
Harlem, NY 10027
212-991-2650

KIPP NYC Middle School Enrolling 5th and 6th Grade Students

KIPP Washington Heights Academy Middle School

21 Jumel Place @ 168th Street
Washington Heights, NY 10033
212-991-2620

Apply online: www.kippnyc.org/enroll

KIPP NYC Schools are free, public charter schools that prepare students for success in college and life. We are relentlessly focused on academic results, character development, and the outcomes that ultimately matter most: graduating from high school and college, embarking on a career and becoming self-sufficient and happy.

Escuelas de KIPP NYC son escuelas gratis y públicas de carácter que preparen estudiantes para éxito en la universidad y la vida. Somos implacablemente enfocado en resultados académicos, desarrollo del carácter, y los resultados cuales sirven últimamente: graduarse de la escuela secundaria y la universidad, embarcando se en una carrera profesional y hacerse auto-suficiente y feliz.



KIPP: NYC

KIPP's success is rooted in a few core principles that guide everything we do.

High Expectations. We believe that all of our students are capable of remarkable learning and growth and that our talented team can and will find a way to achieve those results.

More Time. There are no shortcuts at KIPP. Our day starts earlier and ends later than at other schools. We hold half-day classes on many Saturdays as well as summer school for all students.

Character Counts. We believe that success in school and in life depends on character. During each school day, in every lesson and every interaction, we focus as much on developing character as we do on academic preparation.

Through College – and Beyond. A dedicated KIPP Through College team supports our students after they graduate KIPP NYC schools – to help them meet the challenges of getting a college degree and becoming successful professionals. We deliver education for life.

To find out more information about our schools or to submit an application, visit our website: www.kippnyc.org/enroll

- Paper applications can be picked up during school hours in the main office of each school.
- All applications must be received by 12:00 pm (noon) on Monday, April 1st, 2013.

Para saber mas información sobre nuestras escuelas o para entregar una aplicación, visite nuestro pagina del internet: www.kippnyc.org/enroll

- Aplicaciones de papel están disponibles durante horas de escuela en la oficina principal de cada escuela.
- Todas las aplicaciones tiene que ser recibido antes de las 12:00 del medio día el Lunes, 1 de Abril 2013.



Apply online at www.kippnyc.org/enroll 5th-8th Grade Lottery Application 2013-14

For Office Use Only

Date _____

Entered _____

Before completing this application, please read the instructions below.

- **Required Items.** The items marked with an asterisk (*) are the only items that may be required in order to apply to this charter school. Any items not marked by an (*) are optional.
- **Submitting your application.** Only one application per student will be accepted.
- **Applying to more than one KIPP NYC School.** You may apply to more than one KIPP NYC school, using this form. The preferences you list will be used to guide the enrollment process. If admitted to more than one school, families will have one week from the date of offer to accept a seat at their preferred school. Students may only enroll at one KIPP NYC.
- **Sibling Applicants.** Separate applications must be filled out for each student.
- **Promotion Required for Admission to the 5th Grade.** Current 4th grade applicants must be promoted to the 5th grade to enroll at KIPP Infinity, KIPP AMP, KIPP STAR and KIPP Washington Heights Middle Schools as these schools do not currently serve 4th grade students.
- **Application Confirmation.** All received applications will be confirmed by email or US Mail if an email address is not provided. This email/letter will serve as confirmation of your application, without it your application is not guaranteed. If you do not receive confirmation of your application before **Tuesday April 1st, 2013**, please contact your preferred school.
- **Non-Discrimination Statement:** A charter school shall not discriminate against or limit the admission of any student on any unlawful basis, including on the basis of ethnicity, national origin, gender, disability, intellectual ability, measures of achievement or aptitude, athletic ability, race, creed, gender, national origin, religion or ancestry. A school may not require any action by a student or family (such as an admissions test, interview, essay, attendance at an information session, etc.) in order for an applicant to either receive or submit an application for admission to that school.

Important Dates:

- Applications must be submitted by **Monday April 1, 2013 by 12:00pm (noon)**.
- Results of the Lottery will be announced at each KIPP NYC on **Thursday April 4, 2013 at 5:30 pm**. Attendance at the lottery is not required and will not affect your child's chances of entering the school.
- Admissions Notification Letters will be mailed to all applicants beginning on **Friday April 5, 2013**.

***School(s) Applying to:** Please circle ONE preference for each school you are applying to. You are not required to apply to all schools.

Preference Circle one per school	School Name	Grades Served	Location	School District
1 st 2 nd 3 rd 4 th 5 th N/A	sample	sample	sample	sample
1 st 2 nd 3 rd 4 th 5 th N/A	KIPP Academy Middle School	5 th -8 th	250 E. 156 th Street South Bronx, 10451	CSD 7
1 st 2 nd 3 rd 4 th 5 th N/A	KIPP AMP Middle School	5 th -8 th	1224 Park Place Crown Heights Brooklyn, 11213	CSD 17
1 st 2 nd 3 rd 4 th 5 th N/A	KIPP Infinity Middle School	5 th -8 th	625 W. 133 rd Street @ Broadway Harlem, 10027	CSD 5
1 st 2 nd 3 rd 4 th 5 th N/A	KIPP STAR Middle School	5 th -8 th	433 W. 123 rd Street @ Amsterdam Harlem, 10027	CSD 5
1 st 2 nd 3 rd 4 th 5 th N/A	KIPP Washington Heights Middle School	5 th & 6 th only	21 Jumel Place @ 168 th Street Washington Heights, 10033	CSD 6

*Student Information

First Name: _____ Last Name: _____

Home Address: _____

Proof of address will be required before enrollment

Street Address: _____ Apt.: _____

City: _____ State: _____ Zip Code: _____

Borough: Bronx Brooklyn Manhattan Staten Island Queens N/A

Gender: Male Female Date of Birth: _____ - _____ - _____
Month Day Year

*Current School Information

Student's Current School Name: _____

Student's Current Grade: 4 5 6 7 8

Student's Grade Next Year: 5 6 7 8



*Parent/Guardian Contact Information

Parent/Guardian Name: _____

Relationship to Child: Mother Father Legal Guardian

Primary Phone: _____ - _____ - _____ Alternate Phone: _____ - _____ - _____

Email Address: _____

*Sibling Information

KIPP NYC Schools are legally allowed to give enrollment preference to students with brothers or sisters enrolled and admitted to enroll in related KIPP NYC Schools. Siblings must share at least one biological parent or share a legal guardian. This information will be verified before enrollment.

Does the applicant have a brother/sister currently enrolled in a KIPP NYC School? Yes No

Current KIPP NYC Sibling First Name: _____ Last Name: _____

Sibling's KIPP NYC School: _____ Grade: _____

Does the applicant have a brother/sister in another KIPP NYC Lottery this year? Yes No

Does this child have a twin applying to a KIPP NYC School? Yes No

Sibling in another KIPP Lottery First Name: _____ Last Name: _____

KIPP NYC School applying to: _____ Grade: _____

Additional Information

You are strongly encouraged to submit the following information as it might increase your child's chances of admission.

KIPP NYC Schools are legally allowed to give enrollment preference to students eligible for free or reduced price lunch. Answering the following questions is optional and it might increase, though it does not guarantee, your child's chances of admission.

Total household Income before taxes: \$ _____ Weekly Bi-weekly Twice Monthly Monthly Annually

Total number of Individuals in your household: _____

Do you receive Supplemental Nutrition Assistance Program (SNAP) benefits, formerly known as Food Stamps?

Yes No SNAP # _____

Do you receive Temporary Assistance for Needy Families (TANF) benefits?

Yes No TANF # _____

Answers to the following questions have no impact on admissions.

In submitting this application, I grant permission for KIPP NYC or its research partners, to request the school records of the student for whom I am submitting this application, including such information as my child's attendance, test scores, or other academic outcomes, for the duration of the study. I further understand that this information may be used for studies of KIPP NYC and that all student-level information will remain confidential as required by the Family Educational Rights and Privacy Act (FERPA). My decision whether or not to participate in the study will have no impact on my child's likelihood of admission to a KIPP NYC school.

Yes, my child CAN participate in studies of KIPP and I authorize his/her school, district, or state to release his/her student administrative records.

No, I do not consent for my child to participate in studies of KIPP.

How did you hear about us?

KIPP NYC Mailing

Families for Excellent Schools:

I grant permission for KIPP NYC to share my contact information with Families for Excellent Schools, a partner of KIPP NYC working to build a movement of schools and their families in support of every parent's right to choose an excellent school for their children.

Yes No

*Signature

I attest that I am the legal parent or guardian of the student named above. I affirm that the information I have submitted is true and accurate to the best of my knowledge. I understand that all information will be verified and providing incorrect information can result in application disqualification or loss of seat. Additionally, I understand that submitting an application does not guarantee admission to this charter school.

Signature: _____ Date: _____

Please return this form by mail or in person to the main office of any KIPP NYC school.



Solicitud de Lotería de los 5^o-8^o Grados de 2013-14

Solicita en línea al www.kippnyc.org/enroll

For Office Use Only
Date _____
Entered _____

Antes de completar esta solicitud, por favor lea las instrucciones abajo.

- **Artículos Requeridos.** Los artículos marcados con un asterisco (*) son los únicos elementos que pueden ser necesarios para aplicar a esta escuela. Cualquier artículo que no estén marcados con asterisco (*) son opcionales.
- **Entregar su solicitud.** Sólo una solicitud por estudiante se aceptará.
- **Solicitar a más de una escuela de KIPP NYC.** Se puede solicitar a más de una escuela de KIPP NYC con este formulario. Las preferencias que lista se utilizará para guiar el proceso de inscripción. Si es admitido a más de una escuela, las familias tendrán una semana desde la fecha de la oferta para aceptar un asiento en su escuela preferida. Estudiantes sólo podrán inscribirse en una escuela KIPP NYC.
- **Solicitudes de hermanos.** Solicitudes separadas deben rellenarse para cada estudiante.
- **Promoción Requerida para Admisión al 5^o Grado.** Solicitantes presentemente en el 4^o grado tienen que adelantarse al 5^o grado para inscribirse a KIPP Infinity, KIPP AMP, KIPP STAR y KIPP Washington Heights porque estas escuelas no sirven a los estudiantes en 4^o grado.
- **Confirmación de Solicitud.** Todas las solicitudes recibidas serán confirmadas por correo electrónico o correo de los EE.UU si una dirección de correo electrónico no se pone. Este correo electrónico / carta servirá como confirmación de su solicitud, sin ello su solicitud no está garantizada. Si usted no recibe confirmación de su solicitud antes del lunes, 1 de abril de 2013, por favor póngase en contacto con la(s) escuela(s) que usted está solicitando directamente.
- **Declaración de No Discriminación:** Una escuela charter no discriminará a ningún estudiante por razones de origen étnico, origen nacional, género, discapacidad o cualquier otro motivo que sería ilegal si fuera hecho por una escuela. La admisión de los estudiantes no será limitada por razones de la capacidad intelectual, medidas de logro o de aptitud, habilidad atlética, discapacidad, raza, credo, género, origen nacional, religión o ascendencia. Una escuela no puede requerir ninguna acción por parte de un estudiante o familia (como una entrevista, un ensayo, asistencia a una sesión de información, etc) para que un solicitante o reciba o presente una solicitud de admisión a esa escuela.

Fechas importantes:

- Las solicitudes deben entregarse antes del **lunes, 1 de abril de 2013 a las 12:00 del mediodía.**
- Resultados de la lotería serán anunciados en cada KIPP NYC escuela el **jueves, 4 de abril de 2013 a las 5:30 de la tarde.** La asistencia a la lotería no es obligatoria y no afectará a la posibilidad de su hijo/a de entrar en la escuela.
- Las Cartas de Notificación de Admisión se enviarán por correo a todos los solicitantes empezando el **viernes, 5 de abril de 2013.**

Aplicación para la escuela(s): Por favor circule solo una preferencia por cada escuela que esta aplicando. No tiene que aplicar a todas las escuelas.

Preferencia <small>Circule una por escuela</small>	Nombre de Escuela	Grados	Dirección	Distrito
1 ^a 2 ^a 3 ^a 4 ^a 5 ^a N/A	<i>muestra</i>	<i>muestra</i>	<i>muestra</i>	<i>muestra</i>
1 ^a 2 ^a 3 ^a 4 ^a 5 ^a N/A	KIPP Academy Middle School	5 ^o -8 ^o	250 E. 156 th Street South Bronx, 10451	CSD 7
1 ^a 2 ^a 3 ^a 4 ^a 5 ^a N/A	KIPP AMP Middle School	5 ^o -8 ^o	1224 Park Place Crown Heights Brooklyn, 11213	CSD 17
1 ^a 2 ^a 3 ^a 4 ^a 5 ^a N/A	KIPP Infinity Middle School	5 ^o -8 ^o	625 W. 133 rd Street @ Broadway Harlem, 10027	CSD 5
1 ^a 2 ^a 3 ^a 4 ^a 5 ^a N/A	KIPP STAR Middle School	5 ^o -8 ^o	433 W. 123 rd Street @ Amsterdam Harlem, 10027	CSD 5
1 ^a 2 ^a 3 ^a 4 ^a 5 ^a N/A	KIPP Washington Heights Middle School	5 ^o & 6 ^o Solamente	21 Jumel Place @ 168 th Street Washington Heights, 10033	CSD 6

*Información estudiantil

Nombre: _____ Apellido: _____

Dirección de domicilio:

Se requerirá prueba de dirección antes de inscripción

Calle: _____ Apto.: _____

Ciudad: _____ Estado: _____ Código postal: _____

Municipio: Bronx Brooklyn Manhattan Staten Island Queens N/A

Sexo: Masculino Femenino Fecha de nacimiento: _____ - _____ - _____
Mes Día Año



*Información actual escolar

Nombre de la escuela presente del estudiante: _____

Grado actual del estudiante: 4 5 6 7 8

Grado del estudiante del año próximo: 5 6 7 8

*Información de contacto del padre/Guardián legal

Nombre del padre/tutor legal: _____

Relación al niño: Madre Padre Guardián legal

Teléfono Principal: _____ - _____ - _____ Teléfono alternativo: _____ - _____ - _____

Dirección de email: _____

*Información sobre hermanos

Se les permite legalmente a las Escuelas de KIPP NYC dar preferencia de inscripción a estudiantes con hermanos ya inscritos y admitidos para inscribirse en escuelas relacionadas de KIPP NYC. Los hermanos deben compartir por lo menos un padre/una madre biológico(a) o tutor legal. Esta información se verificará antes de inscripción.

¿Tiene el solicitante un hermano/a actualmente inscrito/a en una Escuela de KIPP NYC? Sí No

¿Este niño tiene un gemelo aplicando a una escuela KIPP NYC? Sí No

Nombre del hermano/a actual de KIPP NYC: _____ Apellido: _____

Escuela del hermano/a de KIPP NYC: _____ Grado: _____

¿Tiene el solicitante un hermano/a en otra Lotería de KIPP NYC este año? Sí No

Nombre del hermano/a en otra Lotería de KIPP: _____ Apellido: _____

Escuela de KIPP NYC a la cual solicita: _____ Grado: _____

Información adicional

Le animamos fuertemente a entregar la información siguiente porque puede aumentar la posibilidad de la admisión de su hijo/a.

Se permite legalmente que KIPP dé preferencia de inscripción a los estudiantes elegibles para almuerzo gratis o a precio reducido. Contestar las preguntas siguientes es opcional y puede aumentar, aunque no garantiza, la posibilidad de admisión de su hijo/a.

Ingreso total del hogar antes de los impuestos: \$ _____

Semanalmente Bisemanalmente Dos veces mensualmente Mensualmente Anualmente

Número total de individuos en su hogar: _____

¿Recibe usted beneficios del Programa de Asistencia Suplementaria para Nutrición (SNAP), anteriormente conocido como Cupones para Alimentos?

Sí No N.º. de SNAP _____

¿Recibe usted beneficios de Asistencia Federal para Familias Necesitadas (TANF)?

Sí No N.º. de TANF _____

Respuestas a las siguientes preguntas no tienen impacto sobre las admisiones.

En presentar esta aplicación, yo doy permiso a KIPP NYC o a su asociados de estudios, para pedir los archivos escolares (del/de la) estudiante por (el/la) cual estoy presentando esta aplicación, incluyendo información tal como la asistencia de mi hijo(a), grados de pruebas u otros resultados académicos por la duración del estudio. Además, entiendo que esta información podrá ser usada para estudios de KIPP NYC y que toda la información a nivel de estudiante permanecerá confidencial según lo requerido por el Family Educational Rights and Privacy Act (FERPA-Acto de Derechos Educativos y Privacidad de la Familia). Mi decisión de participar o no participar en el estudio no tendrá ningún impacto en las posibilidades de admitir a mi hijo(a) a una escuela de KIPP NYC.

Sí, mi hijo(a) PUEDE participar en los estudios de KIPP y doy autorización a su escuela, distrito o estado para compartir/divulgar sus archivos administrativos de estudiante.

No, yo no doy consentimiento para que mi hijo(a) participe en el Estudio KIPP y otros estudios similares.

¿Cómo supo de nosotros?

Anuncio por Correo de KIPP NYC

Familias para Escuelas Excelentes

Doy permiso para que KIPP NYC de mi información a Familias para Escuelas Excelente, un programa asociado con KIPP NYC que trabaja para construir un movimiento de escuelas y familias en soporte del derecho de los padres para elegir escuelas excelentes para sus niños.

Sí No

*Firma

Atestiguo que yo soy el padre legal o tutor legal del estudiante nombrado arriba. Afirmo que toda la información que he entregado es verdadera y cierta según mi leal saber y conocer. Entiendo que toda la información se verificará y que proporcionar información incorrecta puede resultar en la descalificación de la solicitud o pérdida de plazo. Adicionalmente, entiendo que entregar una solicitud no garantiza la admisión a esta escuela charter.

Firma: _____ Fecha: _____

Por favor devuelva este formulario por correo o en persona a la oficina principal de cualquier escuela de KIPP NYC.

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Nuestra misión es enseñar a nuestros estudiantes las habilidades académicas y el desarrollo de carácter que son necesarias para tener éxito en la escuela secundaria y Universidad, y que sean autosuficientes, exitosos y felices en el mundo competitivo y para construir un mejor mañana para ellos y nosotros todos.

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