

**KIPP Academy Charter School
Minutes of December 12, 2016 Meeting**

The KIPP Academy Charter School Board of Trustees (the “Board”) met on December 12, 2016 at Glenview Capital Management. The following Trustees were in attendance: Rafael Mayer, Joe Negron, and Whitney Tilson.

In accordance with the Open Meeting Law, notice of the meeting was published and posted on 12/8/16 on kippnyc.org. Notice of the meeting was also posted in the schools before the meeting. Also present at the meeting were Trustees of KIPP NYC Public Charter Schools (Rafael Mayer, Jane Martinez Dowling, and Richard Taft). The following KIPP NYC staff members were also in attendance: Jim Manly (KIPP NYC Superintendent), Brandi Vardiman, Nancy Livingston, Alicia Johnson, Elizabeth Pichardo, and Jamie Greenthal.

Opening of Meeting

Mr. Mayer opened the KIPP Academy Charter School Board meeting.

Board Business

Mr. Mayer welcomed Board members and previewed the agenda.

Mr. Mayer asked for public comments. There were no comments.

Mr. Mayer asked Gilberto Arias Leon, KIPP Infinity Middle School 8th grade student, to address the Board. Mr. Leon talked about his transition from his traditional public school to KIPP Infinity Middle School. He shared how the KIPP Infinity staff supported him to adjust to the new environment, curriculum, and higher expectations. He also talked about his experience in Mr. Negron’s 6th grade math class and the positive impact it had on him. Mr. Negron pointed out how Mr. Leon is one of the best math students in the school. Mr. Leon also shared his thoughts about his transition to high school next year. The Board members asked Mr. Negron questions about the process of middle schoolers’ transitioning to high school based on his experience as a middle school teacher and principal.

Ms. Livingston, KIPP NYC Chief Academic Officer, gave the Board an overview of KIPP NYC’s school “intensives” process, which involves a group of regional and school leaders’ visiting and observing instruction across the KIPP NYC schools. Ms. Vardiman, KIPP STAR Harlem Elementary School principal, previewed an exercise for Board members, which involved their reading a first grade text and reviewing student work. Board members then responded to text-related questions. She then asked Board members to score their responses against a rubric. Board members shared how they performed against the rubric. Ms. Vardiman then reviewed the Trustees’ work and evaluated in front of the group how well they responded to the questions. She then shared how her teachers review and assess their first graders’ work.

Ms. Vardiman passed out student work examples for Board members to review. Board members shared if they saw any growth between the student work examples. Ms. Vardiman described the framework for how her teachers evaluate student work, prepare

for the lessons, collaborate with each other, and instruct the students. She also discussed how she develops new teachers to understand and execute the school's framework for evaluating student work. She then talked about some of the specific teacher development levers she deploys to ensure her teachers are prepared to deliver a lesson at a high level.

Ms. Vardiman showed the Board examples of how her teachers evaluate exit tickets. Ms. Livingston shared what improvements to the school intensives that she would like to make next year. For example, she would like to improve how we provide feedback to the principals following the visits to their schools. Mr. Negrón shared his feelings about the evolution of the school intensives between last year and the current school year. Mr. Manly shared how the region also does operations intensives in the same vein as the instructional intensives. Board members shared with staff their experience as to how other organizations they are involved with approach evaluating themselves.

Adjournment

Mr. Mayer adjourned the Board meeting.

DRAFT